

# **Cromwell Fire District**

**2018 - 2019 Budget**

**Approved May 22, 2018**

# **Cromwell Fire District**

## **2018 - 2019 Budget**

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**Cromwell Fire District  
2018 - 2019 Budget  
Overall Summary**

	<u>General Fund</u>	<u>Water Fund</u>	<u>Total</u>
Total Revenues	4,300,707 *	2,219,201	6,519,908
Total Expenses	<u>(3,492,286)</u>	<u>(1,531,836)</u>	<u>(5,024,122)</u>
Subtotal	808,421	687,365	1,495,786
Transfers In / (Out)	(228,849)	(20,404)	(249,253)
Debt Service (Principal & Interest)	<u>(579,572)</u>	<u>(666,961)</u>	<u>(1,246,533)</u>
Total Surplus / (Deficit)	<u><u>(0)</u></u>	<u><u>(0)</u></u>	<u><u>(0)</u></u>

\* Note: General Fund revenue includes a mill rate increase from 2.25 mills to 2.5 mills

## **General Fund**

**Cromwell Fire District  
2018 - 2019 Budget  
General Fund - Summary**

Description	Actual 2016-2017	2017-2018 Budget	2018 - 2019 Approved Budget
TOTAL GENERAL FUND REVENUE	3,560,119	3,691,398	4,300,707
TOTAL TAX COLLECTOR	75,205	86,545	73,000
TOTAL COMMISSION EXPENSES	15,714	16,000	16,000
TOTAL COMPUTER OPERATIONS	92,229	90,922	88,603
TOTAL ADMINISTRATIVE ACCOUNT	358,133	348,951	407,612
TOTAL OFFICE OF THE CHIEF	152,110	190,850	196,227
TOTAL EMS/Fire OPERATIONS	925,695	924,650	954,612
TOTAL SIGNALS & ALARMS	1,333	7,000	11,650
TOTAL FIRE MARSHAL	183,775	180,276	201,500
TOTAL COMMUNICATIONS CENTER	367,774	380,000	437,766
TOTAL BUILDINGS & GROUNDS	211,785	167,950	157,656
TOTAL VOLUNTEER TRAINING	19,234	14,600	28,500
TOTAL INSURANCE AND BENEFITS	687,647	765,684	770,490
TOTAL DEBT SERVICE	278,795	269,580	579,572
TOTAL APPARATUS & EQUIPMENT	188,082	159,890	148,670
Operating Transfers Out	-	88,500	228,849
TOTAL REVENUES	3,560,119	3,691,398	4,300,707
TOTAL EXPENSES	3,557,510	3,691,398	4,300,707
Revenue Over / (Under) Expenses	2,608	-	(0)

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\* Note: General Fund revenue includes a mill rate increase from 2.25 mills to 2.5 mills

**Cromwell Fire District  
2018 - 2019 Budget  
General Fund - Detail**

Account Number	Description	Actual 2016-2017	2017-2018 Budget	2018 - 2019 Approved Budget
<b>01</b>	<b>General Fund</b>			
01 4100	Property Taxes-Current Year	2,716,829	2,755,000	3,569,207
01 4110	Property Tax-Prior Year	18,786	14,000	11,000
01 4120	Interest on Property Taxes	7,976	9,000	6,000
01 4130	Liens on Property Taxes	120	(1,200)	-
01 4350	EMS Billing	669,333	680,000	675,000
01 4200	State Grants	1,832	1,500	1,500
01 4250	Other Grants	2,500	-	-
01 4251	State Training Reimbursements	-	-	-
01 4252	FD Training Classes	2,466	500	500
01 4300	Interest Income	4,310	2,000	4,000
01 4450	Revenue Fire Marshal's Office	2,355	1,000	500
01 4900	Miscellaneous Revenue	32,389	9,000	9,000
01 4930	Employee Insurance Contribution	21,224	21,000	24,000
01 4995	Operating Transfers In	80,000	199,598	-
	<b>TOTAL GENERAL FUND REVENUE</b>	<b>3,560,119</b>	<b>3,691,398</b>	<b>4,300,707</b>
<b>01100</b>	<b>Tax Collector</b>			
01100 5805	Operating Expenses	75,205	86,545	73,000
	<b>TOTAL TAX COLLECTOR</b>	<b>75,205</b>	<b>86,545</b>	<b>73,000</b>
<b>01101</b>	<b>Commission Expense</b>			
01101 5805	Operating Expenses	15,714	16,000	16,000
	<b>TOTAL COMMISSION EXPENSES</b>	<b>15,714</b>	<b>16,000</b>	<b>16,000</b>
<b>01103</b>	<b>Computer Operations</b>			
01103 5105	Payroll (Less Water Division Share)	42,621	44,506	41,908
01103 5680	Non-Capital Equipment	3,599	4,500	4,500
01103 5805	Operating Expenses	46,009	41,916	42,194
	<b>TOTAL COMPUTER OPERATIONS</b>	<b>92,229</b>	<b>90,922</b>	<b>88,603</b>
<b>01104</b>	<b>Administrative Account</b>			
01104 5105	Admin Payroll (less Water Div share )	133,437	140,451	158,862
01104 5320	Professional Fees	131,260	113,500	154,750
01104 5370	EMS Billing Services	58,798	60,000	60,000
01104 5620	West Street Utilities	12,525	14,000	14,000
01104 5805	Operating Expenses	6,970	6,000	6,000
01104 5811	Payroll Services	15,143	15,000	14,000
	<b>TOTAL ADMINISTRATIVE ACCOUNT</b>	<b>358,133</b>	<b>348,951</b>	<b>407,612</b>
<b>01110</b>	<b>Office of the Fire Chief</b>			
01110 5105	Payroll	133,778	163,500	170,227
01110 5319	Professional Fees	-	10,000	8,000
01110 5355	Recruitment & Morale	2,653	6,700	8,500
01110 5805	Operating Expenses	15,678	10,650	9,500
	<b>TOTAL OFFICE OF THE CHIEF</b>	<b>152,110</b>	<b>190,850</b>	<b>196,227</b>
<b>01116</b>	<b>EMS/Fire Operations</b>			
01116 5105	Payroll	457,648	450,000	450,000
01116 5106	Shift Coverage	145,050	140,000	148,000
01116 5110	Volunteer Point System	104,910	114,000	118,000
01116 5112	Payroll-Special Services	17,919	8,400	8,500
01116 5371	Paramedic Fees	41,335	37,000	38,000
01116 5372	Other Expenditures-Volunteer Stipend	50,500	60,000	60,000
01116 5373	Contribution-Volunteer Pension Fund	60,438	50,000	55,000

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**Cromwell Fire District  
2018 - 2019 Budget  
General Fund - Detail**

Account Number	Description	Actual 2016-2017	2017-2018 Budget	2018 - 2019 Approved Budget
01116 5380	Medicals & Physicals	1,970	7,500	7,000
01116 5381	Volunteer Medical/Physicals	7,446	14,000	14,000
01116 5611	Consumable Supplies-EMS	15,381	16,150	26,862
01116 5612	Consumable Supplies-Fire	6,151	8,000	7,300
01116 5614	Oxygen	2,937	6,000	5,500
01116 5670	Uniforms	10,839	6,500	8,950
01116 5680	Non Capital Equipment	3,171	7,100	7,500
	<b>TOTAL EMS/Fire OPERATIONS</b>	<b>925,695</b>	<b>924,650</b>	<b>954,612</b>
<b>01120</b>	<b>Signals &amp; Alarms</b>			
01120 5680	Non-Capital Equipment	-	5,000	5,000
01120 5805	Operating Expenses	1,333	2,000	6,650
	<b>TOTAL SIGNALS &amp; ALARMS</b>	<b>1,333</b>	<b>7,000</b>	<b>11,650</b>
<b>01121</b>	<b>Fire Marshal</b>			
01121 5105	Payroll	162,186	158,137	180,000
01121 5460	Public Education & Fire Prevention	300	450	500
01121 5680	Non Capital Equipment	-	-	3,000
01121 5805	Operating Expenses	21,289	21,689	18,000
	<b>TOTAL FIRE MARSHAL</b>	<b>183,775</b>	<b>180,276</b>	<b>201,500</b>
<b>01122</b>	<b>Communications Center</b>			
01122 5105	Payroll	338,715	322,000	368,780
01122 5350	Training	1,706	3,500	18,000
01122 5670	Uniforms	2,387	3,000	3,500
01122 5680	Non-Capital Equipment	1,698	7,500	4,500
01122 5805	Operating Expenses	23,269	44,000	42,986
	<b>TOTAL COMMUNICATIONS CENTER</b>	<b>367,774</b>	<b>380,000</b>	<b>437,766</b>
<b>01140</b>	<b>Buildings &amp; Grounds</b>			
01140 5105	Payroll	60,162	48,750	31,006
01140 5430	Repairs & Maintenance	50,210	26,500	31,100
01140 5451	Repairs & Maintenance - Court Street	10,044	7,400	9,500
01140 5452	Repairs & Maintenance - West Street	6,082	9,800	9,800
01140 5453	Repairs & Maintenance - Coles Road	11,615	4,800	5,750
01140 5621	Utilities-Court St	37,058	32,000	36,000
01140 5622	Utilities-West St	10,024	12,000	10,000
01140 5623	Utilities-Coles Rd	25,422	25,000	23,000
01140 5670	Uniforms	209	1,000	800
01140 5805	Operating Expenses	958	700	700
	<b>TOTAL BUILDINGS &amp; GROUNDS</b>	<b>211,785</b>	<b>167,950</b>	<b>157,656</b>
<b>01160</b>	<b>Training</b>			
01160 5350	Training	15,522	12,500	24,500
01160 5351	Career Training	3,712	2,100	4,000
	<b>TOTAL VOLUNTEER TRAINING</b>	<b>19,234</b>	<b>14,600</b>	<b>28,500</b>
<b>01220</b>	<b>Insurance and Benefits</b>			
01220 5200	Payroll Tax Expense	129,024	130,589	135,799
01220 5210	Unemployment Compensation	5,825	7,000	7,000
01220 5230	Worker's Compensation Insurance	75,668	67,000	70,000
01220 5240	Dental Insurance	17,294	13,800	16,000
01220 5260	Medical Insurance	268,749	370,000	340,000
01220 5270	Life Insurance	5,254	5,000	5,000
01220 5290	Pension-Employer	51,559	42,295	43,691
01220 5291	Pension-MERS	84,247	75,000	96,000

**Cromwell Fire District  
2018 - 2019 Budget  
General Fund - Detail**

Account Number	Description	Actual 2016-2017	2017-2018 Budget	2018 - 2019 Approved Budget
01220 5520	Property/Liability Insurance	50,027	55,000	57,000
	<b>TOTAL INSURANCE AND BENEFITS</b>	<b>687,647</b>	<b>765,684</b>	<b>770,490</b>
<b>01260</b>	<b>Debt Service</b>			
01260 5910	Debt Service-Interest	50,938	41,723	93,415
01260 5920	Debt Service-Principal	227,857	227,857	486,157
	<b>TOTAL DEBT SERVICE</b>	<b>278,795</b>	<b>269,580</b>	<b>579,572</b>
<b>01300</b>	<b>Apparatus &amp; Equipment</b>			
01300 5105	Payroll	73,846	55,500	38,070
01300 5420	Repairs & Maintenance-Equipment	13,822	22,540	20,550
01300 5425	Repairs & Maintenance-Radios	-	5,000	10,250
01300 5430	Repairs & Maintenance-Vehicles	58,190	37,800	42,800
01300 5611	Consumable Supplies	23,015	8,000	12,900
01300 5613	Fuel/Oil	12,218	20,000	15,000
01300 5670	Uniforms	877	750	800
01300 5680	Non-Capital Equipment	5,458	8,500	6,500
01300 5805	Operating Expenses	656	1,800	1,800
	<b>TOTAL APPARATUS &amp; EQUIPMENT</b>	<b>188,082</b>	<b>159,890</b>	<b>148,670</b>
	<b>Capital</b>			
01402 5990	Operating Transfers Out	-	88,500	228,849
	<b>TOTAL REVENUES</b>	<b>3,560,119</b>	<b>3,691,398</b>	<b>4,300,707</b>
	<b>TOTAL EXPENSES</b>	<b>3,557,510</b>	<b>3,691,398</b>	<b>4,300,707</b>
	<b>Revenue Over / (Under) Expenses</b>	<b>2,608</b>	<b>-</b>	<b>(0)</b>

\* Note: General Fund revenue includes a mill rate increase from 2.25 mills to 2.5 mills

**Cromwell Fire District  
2018 - 2019 Budget  
Equipment Reserve Fund**

Description	2017-2018 Budget	2018-2019 Approved Budget
Major Apparatus Repairs	15,000	12,000
West Street Truck Bay Heater Upgrade	-	20,000
Turn out Gear Replacement	30,000	10,000
Coles Road Masonry Repairs (building and entry wall)	5,000	5,000
Fire Hose replacement	4,000	
SCBA Upgrade (6 SCBA)	30,000	
Hurst Tool Replacement	-	20,000
Lift Gate replacement - Utility 1	3,400	
R-1 replacement	-	75,000
radio replacement	50,000	
Emergency Fire Dispatch Software (Communications)	48,000	
Scott SCBA replacement of expired bottles		27,000
Forcible entry training door reusable prop		7,000
Automatic External Defib EMT / CPR Trainer devices		2,100
Outfit mechanic truck with tool boxes		2,000
Radio System upgrade (less items listed below)		2,583,000
Radio system upgrade funding source - bonding		(2,583,000)
login recorder, pagers and cases		177,000
construction of 6 new radio voting sites		240,000
Facilities Maintenance Program		27,478
Transfer from Firehouse Renovation Fund (Fund 32)		(14,518)
Transfer from Training Facility Fund (Fund 30)		24,438
Transfer from West St Complex Fund (Fund 33)		(31,269)
Transfer from Court St Addition Fund (Fund 36)		(10,265)
Transfer from Tower Fund	(48,000)	(301,097)
Close Out-Balance from Completed Projects	(48,900)	(63,019)
<b>Transfer from General Fund</b>	<b>88,500</b>	<b>228,849</b>

**Water Division Enterprise Fund**

**Cromwell Fire District  
2018 - 2019 Budget  
Water Division Enterprise Fund - Summary**

Description	Actual 2016-2017	2017-2018 Budget	2018 - 2019 Approved Budget
<b>TOTAL WATER DIVISION REVENUE</b>	2,371,913	2,135,850	2,216,701
<b>TOTAL PAYROLL</b>	474,312	531,750	598,827
<b>TOTAL POWER AND PUMPING</b>	218,222	227,500	218,500
<b>TOTAL TREATMENT</b>	72,328	87,000	92,000
<b>TOTAL TRANSMISSION &amp; DISTRIBUTION</b>	47,433	75,000	101,230
<b>TOTAL OTHER OPERATING EXPENSES</b>	160,503	54,350	42,500
<b>TOTAL GENERAL ADMINISTRATION</b>	452,950	478,889	478,779
<b>DEBT SERVICE - INTEREST</b>	77,021	102,777	83,473
<b>TOTAL CAPITAL</b>	46,275	19,891	20,404
<b>TOTAL REVENUES</b>	2,371,913	2,135,850	2,216,701
<b>TOTAL EXPENSES</b>	1,549,044	1,577,157	1,635,713
<b>Revenue Over / (Under) Expenses</b>	822,869	558,693	580,988
<b>Other Budgetary Transactions</b>			
Debt Service Principal	(587,143)	(577,143)	(583,488)
Contribution from Assessments	29,676	18,450	2,500
<b>Net Results from Operations</b>	265,401	-	(0)

**Cromwell Fire District  
2018 - 2019 Budget  
Water Division Enterprise Fund - Detail**

Account Number	Description	Actual 2016-2017	2017-2018 Budget	2018 - 2019 Approved Budget
<b>05</b>	<b>Water Fund</b>			
05 4140	Interest Income On Assessment	19,686	750	500
05 4150	Interest on Receivables	22,189	24,000	26,000
05 4200	State Grants	25,000	-	
05 4300	Interest Income	4,310	2,000	4,000
05 4400	Metered Sales To General Public	1,925,601	1,900,000	1,949,701
05 4402	Sales to Other Districts	78,511	40,000	40,000
05 4405	Seasonal & Hydrant Sales	141,061	120,000	140,000
05 4410	Miscellaneous Service Revenues	14,621	20,000	20,000
05 4411	Connection Charges/Inspections	25,024	15,000	22,500
05 4900	Miscellaneous Non-operating Revenue	104,957	3,000	3,000
05 4930	Employee Insurance Contribution	4,953	5,100	5,000
05 4990	Administrative Costs-Other Funds	6,000	6,000	6,000
	<b>TOTAL WATER DIVISION REVENUE</b>	<b>2,371,913</b>	<b>2,135,850</b>	<b>2,216,701</b>
<b>05901</b>	<b>Payroll</b>			
05901 5105	<b>TOTAL PAYROLL</b>	<b>474,312</b>	<b>531,750</b>	<b>598,827</b>
<b>05902</b>	<b>Power and Pumping</b>			
05902 5434	Maint. of Structures & Improvements	156	4,000	3,000
05902 5435	Maint. of Pumping Equipment	20,623	22,000	18,000
05902 5620	Power	196,503	200,000	180,000
05902 5800	Other Expenditures	940	1,500	17,500
	<b>TOTAL POWER AND PUMPING</b>	<b>218,222</b>	<b>227,500</b>	<b>218,500</b>
<b>05903</b>	<b>Treatment</b>			
05903 5630	Chlorine	9,863	12,000	12,000
05903 5631	Aqua-Mag	19,936	23,000	23,000
05903 5632	Fluoride	15,929	17,000	17,000
05903 5805	Operating Expenses	26,600	35,000	40,000
	<b>TOTAL TREATMENT</b>	<b>72,328</b>	<b>87,000</b>	<b>92,000</b>
<b>05904</b>	<b>Transmission &amp; Distribution</b>			
05904 5319	Outside Services	12,920	10,000	20,000
05904 5436	Maint. of Reservoir	5,743	5,000	25,230
05904 5437	Maint. of Trans & Distr Main	12,968	20,000	15,000
05904 5438	Maint. of Services	9,324	25,000	25,000
05904 5439	Maint. of Meters	2,344	5,000	6,000
05904 5440	Maint. of Hydrants	4,134	10,000	10,000
	<b>TOTAL TRANSMISSION &amp; DISTRIBUTION</b>	<b>47,433</b>	<b>75,000</b>	<b>101,230</b>
<b>05908</b>	<b>Other Operating Expenses</b>			
05908 5621	Utilities	7,706	8,100	8,500
05908 5802	Uniforms	4,408	4,250	4,000
05908 5880	Truck & Garage Expense	148,389	42,000	30,000
	<b>TOTAL OTHER OPERATING EXPENSES</b>	<b>160,503</b>	<b>54,350</b>	<b>42,500</b>
<b>05907</b>	<b>General Administration</b>			
05907 5200	Payroll Tax Expense	35,343	40,679	45,810
05907 5210	Unemployment Compensation	-	1,000	1,000
05907 5230	Worker's Compensation Insurance	18,917	17,000	17,000
05907 5240	Dental Insurance	5,463	6,600	8,000
05907 5260	Medical Insurance	127,161	180,000	170,000
05907 5270	Life Insurance	1,870	2,000	2,000

**Cromwell Fire District  
2018 - 2019 Budget  
Water Division Enterprise Fund - Detail**

<b>Account Number</b>	<b>Description</b>	<b>Actual 2016-2017</b>	<b>2017-2018 Budget</b>	<b>2018 - 2019 Approved Budget</b>
05907 5290	Pension-Employer	28,893	32,695	31,887
05907 5319	Outside Services	3,804	5,000	5,000
05907 5320	Professional Fees	110,393	70,500	74,750
05907 5520	Property/Liability Insurance	27,587	26,000	27,000
05907 5610	Office Operations Expense	7,240	7,000	7,000
05907 5615	Tele-communications	9,475	9,000	9,000
05907 5621	West Street Utilities	11,128	12,000	12,000
05907 5805	Computer Operations	50,233	56,715	55,931
05907 5811	Payroll Services	565	700	600
05907 7141	Postage	3,184	2,000	1,800
05907 7142	Utility Billing Services	11,694	10,000	10,000
	<b>TOTAL GENERAL ADMINISTRATION</b>	<b>452,950</b>	<b>478,889</b>	<b>478,779</b>
05907 5910	<b>Debt Service-Interest</b>	<b>77,021</b>	<b>102,777</b>	<b>83,473</b>
<b>05908</b>	<b>Capital</b>			
05908 5990	Transfer Water Capital Fund	46,275	19,891	20,404
	<b>TOTAL CAPITAL</b>	<b>46,275</b>	<b>19,891</b>	<b>20,404</b>
	<b>TOTAL REVENUES</b>	<b>2,371,913</b>	<b>2,135,850</b>	<b>2,216,701</b>
	<b>TOTAL EXPENSES</b>	<b>1,549,044</b>	<b>1,577,157</b>	<b>1,635,713</b>
	<b>Revenue Over / (Under) Expenses</b>	<b>822,869</b>	<b>558,693</b>	<b>580,988</b>
	<b>Other Budgetary Transactions</b>			
05 2505	Debt Service Principal	(587,143)	(577,143)	(583,488)
05 1308, 1311	Contribution from Assessments	29,676	18,450	2,500
	<b>Net Results from Operations</b>	<b>265,401</b>	<b>-</b>	<b>(0)</b>

**Cromwell Fire District  
2018 - 2019 Budget  
Water Capital Fund**

Description	2017-2018 Budget	2018-2019 Approved Budget
Meters	\$ 40,000	\$ 40,000
VFD's for Wells 3 & 4 (includes electrician)	108,000	
Distribution Study (last done in 2001, should be every 10-15 years)	40,000	
Chem-Feed Transfer switch replacement	20,000	
Well 4 - Spare 250HP motor	21,000	
2017 Ford F-250 4x4	28,200	
Fisher 8'6" plow	6,300	
Whelen light bar	3,000	
Husqvarna walksaw	7,500	
Additional VFD for wells		50,000
Engineering services (water tank inspection)		26,000
<b>Close Out-Balance from Completed Projects</b>	(254,109)	(95,596)
<b>Transfer from Water Division Enterprise Fund</b>	<b>\$ 19,891</b>	<b>\$ 20,404</b>