

# **CROMWELL FIRE DISTRICT**

1 West Street  
Cromwell, CT 06416  
Telephone 860-635-4420

FIRE DISTRICT OFFICE  
WATER DIVISION

FIRE DEPARTMENT  
FIRE MARSHAL'S OFFICE

## **ORDINANCE ESTABLISHING FEES PAYABLE UNDER BUILDING, FIRE AND DEMOLITION CODE, FIRE MARSHALS AND FIRE HAZARDS, SAFETY OF PUBLIC AND FIRE MARSHAL INSPECTIONS**

### **Purpose and Authority**

1. The Fire Marshal for the Town of Cromwell is required by state law to conduct a variety of inspections within the Town of Cromwell as specified by General Statutes of Connecticut Revised January 1, 2017; Title 29 **Public Safety and State Police**; Chapter 541; **Building, Fire, and Demolition Codes, Fire Marshal and Fire Hazards, Safety of Public and Other Structures**, and Section 29-305 **Inspections by Local Fire Marshals, Reports, and Schedule of Inspections**.
2. The Fire Marshal is required to review plans and structures associated with non-residential construction activities within the Town of Cromwell.
3. The purpose of this Ordinance is to set fees for inspections, permits, building plan reviews, fire alarm plan reviews, fire protection plan reviews, retail, mercantile, assembly and business uses.
4. Bon fires /ceremonial fires as well as fire watches or extra duty conducted by the Cromwell Fire Marshal's Office.

### **Establishment of Fees**

1. Each applicant for any permit issued or required to be issued and inspections required pursuant to the General Statutes by the Office of the Fire Marshal shall pay a fee, as set forth by the Cromwell Fire District Board of Commissioner's with a Schedule of Fees, which may be amended from time to time by said Board of Commissioners.
2. All fees shall be paid in full prior to the issuance of any permit and/or at the time of each inspection.

### **Permits**

1. No building or structure subject to the Connecticut State Fire Safety Code and/or State Fire Prevention Code shall be constructed, used, occupied, enlarged, altered, or repaired unless a permit has been granted for said activity by the Fire Marshal.
2. **Any such permit shall be valid for 12 months from date of issue.** No continuation, expansion, diminution, or modification of said operations shall be undertaken without obtaining a permit from the Cromwell Fire Marshal's Office.
3. No person shall install, enlarge, alter, remove, repair, or replace any fire protection system in any building or structure subject to the Connecticut State Fire Safety Code and/or State Fire Prevention Code, until such person shall have obtained a permit from the Cromwell Fire Marshal's Office.

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4. The Permit(s) required pursuant to this section shall be required in addition to any other permits or licenses required by federal, state, or local law. See complete table in NFPA 1 2015 edition table 1.12.8.
5. As specified by General Statutes of Connecticut 29-263, permits shall be issued or refused, in whole or part, within 30 days after the date of an application. No permit shall be issued except upon written application of the owner of the premises affected or the owner's authorized agent. The local Fire Marshal shall review any such plans to determine their compliance with the Fire Safety Code.
6. The fees for plan reviews, approval and acceptance of new construction, renovations, additions, or modernization of multi-family residential (not including R-2 occupancies) and commercial buildings or structures, and field inspections associated with the issuance of a certificate of occupancy, shall be charged for a Fire Marshal plan review.

## **Penalties for Offenses**

1. Any person who commences any work or who conducts any operation which is subject to the requirements of the above sections without first obtaining a permit shall be found in violation of §CGS 291c(c) which carries with it a \$250.00 fine.
2. No such penalty shall be imposed upon a person who commences emergency repair work without a permit, provided that a permit is sought promptly thereafter.

## **Agencies Exempt from Fees**

1. All Governmental Agencies shall be exempt from the payment of fees set forth in the attached Schedule of Fees but shall be required to obtain all permits and/or inspections pursuant to the General Statutes and pay the required state educational fees.

The attached fee schedule may be amended from time to time upon vote of the Cromwell Fire District's Board of Fire Commissioners and shall be based upon recommendations by the Cromwell Fire Marshal. Notice of proposal to amend existing fees will be posted prior to the date of the meeting at which the Cromwell Fire District Board of Commissioners will consider the proposal. An amended fee schedule shall become effective 30 days following the date of adoption by the Cromwell Fire District Board of Fire Commissioner's. Said schedule is included as an attachment to this Ordinance

**Approved at Special Town Meeting: 2/17/2022**

**Effective Date: 3/25/2022**

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<b>Inspection Fees</b>		
Ambulatory Health Care Clinic	<b>\$75.00</b>	<b>Annually</b>
Apartment Common Areas/ Multifamily Homes	<b>\$25.00</b>	<b>Per Home Annually</b>
Apartment Buildings Large 10 or more	<b>\$125.00</b>	<b>Per Building Annually</b>
Blasting Permit	<b>\$60.00</b>	<b>Per Application</b>
Certificate of Occupancy/ Certificate of Compliance	<b>\$25.00</b>	<b>Per Certificate</b>
Cutting/Welding Permit-Hot Work Permits	<b>\$25.00</b> <b>\$250.00</b>	<b>Weekly</b> <b>Annually</b>
Daycare Center Inspections	<b>\$50.00</b>	<b>Annually</b>
Dry Cleaners Inspections	<b>\$100.00</b>	<b>Annually</b>
Fire Investigation Report NFIRS basic	<b>\$.50</b>	<b>Per page</b>
Fire Investigation Reports with Photos detailed	<b>\$.50</b> <b>\$1.00</b>	<b>Per page</b> <b>Per Photo</b>
Fireworks-Special Effects permit Commercial	<b>\$150.00</b>	<b>Per Application</b>
Flammable Liquid Permits wholesale/trade {gas stations)	<b>\$75.00</b>	<b>Annually</b>
Hood Inspection for Establishments with no Liquor License	<b>\$100.00</b>	<b>Annually</b>
Hotel Inspections	<b>\$200.00</b>	<b>Annually</b>
Liquor License Renewal	<b>\$125.00</b>	<b>Annually</b>
Missed {no show) Inspection fee	<b>50%</b>	<b>Inspection or license fee</b>
One (1) Day Liquor Permit	<b>\$125.00</b>	<b>Daily</b>
Requested After Hours Inspections	<b>\$65.00</b> <b>hr.</b>	<b>Per Inspector</b>
Residential Board & Care/Assisted Living	<b>\$150.00</b>	<b>Annually</b>
Retail Fireworks/Sparklers Vendors	<b>\$200.00</b>	<b>Annually</b>
Rooming License/dormitory Inspection	<b>\$150.00</b>	<b>Annually</b>
Skilled Nursing Home Inspection/Renewal	<b>\$200.00</b>	<b>Annually</b>
Temporary Liquor License {more than 1 day)	<b>\$150.00</b>	<b>Scheduled Dates</b>
Temporary Tents over 400 square ft {1 <sup>st</sup> Tents)	<b>\$50.00</b>	<b>1<sup>st</sup> Tent</b>
Temporary Tents over 400 square ft {each additional)	<b>\$25.00</b>	<b>Each Additional</b>
Underground Tank Removal <b>&gt;1000 Gallon Tank per Tank/Job</b>	<b>\$50.00</b> <b>\$100.00</b>	<b>&lt;1000 Gallon Tank per Tank/Job</b> <b>Tank/Job</b>

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<b>Building Plan Reviews</b>		
Under 2,000 square feet	<b>\$100.00</b>	
2,000 - 4,999 square feet	<b>\$150.00</b>	
5,000- 9,999 square feet	<b>\$350.00</b>	
10,000- 29,999 square feet	<b>\$450.00</b>	
30,000 - 49,999 square feet	<b>\$550.00</b>	
50,000 - 99,000 square feet	<b>\$750.00</b>	
Over 100,000 square feet	<b>\$1200.00</b>	
<b>*Fire Alarm Plan Reviews</b>		
1- 4,999 square feet	<b>\$100.00</b>	
5,000 - 9,999 square feet	<b>\$150.00</b>	
10,000 - 49,999 square feet	<b>\$200.00</b>	
Over 50,000 square feet	<b>\$500.00</b>	
*Modifications, Alterations, or additions to fire alarms and/or fire protection systems		
<b>*Sprinkler/Fire Protection Plan Reviews</b>		
1- 4,999 square feet	<b>\$100.00</b>	
5,000 - 9,999 square feet	<b>\$150.00</b>	
10,000- 49,999 square feet	<b>\$200.00</b>	
Over 50,000 square feet	<b>\$500.00</b>	
*Modifications, Alterations, or additions to fire alarms and/or fire protection systems		
<b>Cooking Equipment (Hoods) Plan Reviews</b>		
Commercial Cooking Equipment	<b>\$100.00</b>	
<b>Assemblies Uses</b>		
		<b>Annually</b>
Eating Establishments, Restaurants	<b>\$100.00</b>	
Take Out Food Service (No Seating)	<b>\$75.00</b>	
Recreation Centers, Multi-Purpose Rooms, Condo clubhouses	<b>\$100.00</b>	
Churches, Synagogues, Places of Worship	<b>No Charge</b>	
Emergency Medical Services	<b>No Charge</b>	
Municipal Activity Centers	<b>No Charge</b>	
<b>Business and Professional Uses</b>		
Business/Profession Use <1000 square ft	<b>\$75.00</b>	
Business/Profession Use >1,000 - <3,000 square ft	<b>\$100.00</b>	
Business/Profession Use >3,000 - <5,000 square ft	<b>\$125.00</b>	
Business/Profession Use >5,000 square ft	<b>\$150.00</b>	

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<b>Retail/Mercantile Use</b>		
Retail Use <1,000 square ft	<b>\$75.00</b>	
Retail Use >1,000 - <3,000 square ft	<b>\$100.00</b>	
Retail Use >3,000 - <5,000 square ft	<b>\$125.00</b>	
Retail Use >5,000 square ft	<b>\$150.00</b>	
<b>*Extra Duty</b>		
Fire Watch	<b>\$75.00</b>	<b>Per Hour/ Per Person</b>
Occupancy Loads (Concerts, Bars, Fire Alarm Shutdowns, etc.)	<b>\$75.00</b>	<b>Per Hour/Per Person</b>
<b>*Fire watch should be covered by Fire Inspector primarily or shall be assigned by the Fire Marshal</b>		
<b>*Fire Alarm Enforcement</b>		
Fire Alarm: second, and third False Alarm	<b>No Charge</b>	<b>Per Calendar</b>
4 <sup>th</sup> False Alarm	<b>\$25.00</b>	<b>Per Calendar</b>
Fifth and subsequent false alarms	<b>\$50.00</b>	<b>Per Calendar</b>
<b>*Refer to the Town of Cromwell's Local Ordinance Chapter 73, Section IX for penalties beginning with the fourth and all subsequent false alarms during a calendar year</b>		