

Cromwell Fire District

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FIRE DISTRICT OFFICE
WATER DIVISION

FIRE DEPARTMENT
FIRE MARSHAL'S OFFICE

BOARD OF COMMISSIONERS' MEETING

Fire and Water Divisions
Tuesday, August 16, 2016
7:00 PM

Coles Road Firehouse
105 Coles Road
Cromwell, CT

The Commissioners of the Cromwell Fire District held their monthly Board of Commissioners' Meeting on Tuesday, August 16, 2016, at 7:00 PM, at the Coles Road Firehouse, 105 Coles Road, Cromwell, CT to discuss and act upon Fire and Water Division business.

Commissioners Frank Seidl (President), Craig Murphy, Julius Neto, David Colligan, James Bellamo, Charles Epstein, Johnathon Hamlin, Mark Langton and Donald Swanson attended. Also attending were: Operations Director S. William Jarzavek, Michael Alibrio from Premier Accounting, Communications Manager Rick Andersen, Acting Fire Chief Michael Salonia, and Fire Marshal Todd Gagnon.

The meeting was called to order at 7:01 PM by President Seidl. The Pledge of Allegiance was led by President Seidl.

APPROVAL OF AGENDA

A motion was made by Commissioner Neto, seconded by Commissioner Hamlin and unanimously approved to accept the agenda as submitted.

PUBLIC COMMENT

Debbie Clare, 2 Rosewood Lane, and Treasurer of the Fire Department wanted to know if the Fire Department Trust Fund has been separated out as was instructed in September 2015. She also asked that the interfund transfer from the hardship/sick benefit fund of \$17, 406.26 that occurred April 15, 2015 be explained to the oversight committee. This benefit fund is for sick or injured fire department members and there are some transactions in the account that have not been approved off the floor by the membership.

APPROVAL OF THE BOARD OF COMMISSIONERS' MEETING MINUTES OF JULY 19, 2016

A motion was made by Commissioner Epstein, seconded by Commissioner Hamlin and unanimously approved to accept the Board of Commissioners' Meeting minutes of July 19, 2016, as submitted.

READING OF COMMUNICATIONS & WRITTEN APPEALS TO THE BOARD

There were no communications or appeals to report.

REPORTS OF THE STAFF

- A. Executive Director. The Executive Director's Report for July had been previously distributed and reviewed. A copy is attached to the minutes on file in the Fire District Office. Mr. Dagostino noted that he had been asked to look into the possibility of joint bonding with the Town. He researched this with the help of counsel and determined that the District cannot bond with the Town. The Town and the District are two separate entities. He also reported that the District has two options for bonding: A.) Sell general obligation bonds or B.) sell private placement bonds, where a single investor takes on the entire debt. He explained the advantages and disadvantages of both options. The decision is up to the Board. On another topic, Mr. Dagostino noted that CMed radio transmissions have switched from North Central to Valley Shore. Valley Shore wants to charge an additional fee of .40 per capita. This is on top of the money they are being paid by the State. Mr. Dagostino will work with Commissioner Epstein to resolve this issue.

A motion was made by Commissioner Swanson, seconded by Commissioner Neto and unanimously approved to accept the Executive Director's Report for July 2016 as submitted.

- B. Financial Report/Treasurer's Report. The Financial Report/Treasurer's Report for July had been previously distributed and reviewed. A copy is attached to the minutes on file in the Fire District Office. The discussion of the Fire Department Trust Fund continued. Ms. Clare and Mr. Alibrio will meet to discuss this further.

A motion was made by Commissioner Neto, seconded by Commissioner Swanson and unanimously approved to accept the Financial Report/Treasurer's Report for July 2016 as submitted.

- C. Fire Department Chief. The Chief's Report for July had been previously distributed and reviewed. A copy is attached to the minutes on file in the Fire District Office. Acting Chief Salonia was asked about the Travelers Championship. He replied that everything went smoothly during tournament week and noted that over \$11,000 was raised for the Muscular Dystrophy Association through the boot drive.

A motion was made by Commissioner Swanson, seconded by Commissioner Hamlin and unanimously approved to accept the Fire Chief's Report for July 2016 as submitted.

- D. Fire Marshal. The Fire Marshal's Report for July had been previously distributed and reviewed. A copy is attached to the minutes on file in the Fire District Office.

A motion was made by Commissioner Hamlin, seconded by Commissioner Neto and unanimously approved to accept the Fire Marshal's Report for July 2016 as submitted.

- E. Water Operations. The Operations Report for July had been previously distributed and reviewed. A copy is attached to the minutes on file in the Fire District Office. Mr. Jarzavek noted that flushing was curtailed in the last month to allow the wells and pumps to catch up because of all the hot, dry weather. Wells 3 and 4, the highest production wells, are being used the most. A motion was made by Commissioner Hamlin, seconded by Commissioner Epstein and unanimously approved to accept the Operations Report for July 2016 as submitted.

- F. Communications Report. The Communications Report for July had been previously distributed and reviewed. A copy is attached to the minutes on file in the Fire District Office. Dispatch staffing was discussed. The Alcap Ridge tower site was also discussed.

A motion was made by Commissioner Neto, seconded by Commissioner Hamlin and unanimously approved to accept the Communications Report for July 2016 as submitted.

REPORTS OF THE STANDING COMMITTEES

- A. District Operations. There was no meeting, no report.
- B. Executive Committee. There was no meeting, no report.
- C. Fire Operations Committee. There was no meeting, no report.
- D. Pension Committee. A meeting was held Tuesday, June 21st. Minutes had been previously distributed and reviewed. A copy is attached to the minutes on file in the Fire District Office. A motion was made by Commissioner Colligan, seconded by Commissioner Hamlin and approved unanimously to approve the minutes of June 21, 2016.
- E. Personnel Committee Meeting. Several Personnel Committee meetings were held, the minutes were not yet completed.

BOARD APPOINTMENTS

There were no appointments to report.

CONSIDERATION OF OLD BUSINESS

- A. Report of the Town Council Liaison. Town Council Liaison was not present, there was no report.
- B. Reports of the Special Committees
1. Public Safety Tower Committee. There was no meeting, no report.
 2. Building Committee. A meeting was held July 19. Minutes had been previously distributed and reviewed. A copy is attached to the minutes on file in the Fire District Office. A motion was made by Commissioner Hamlin, seconded by Commissioner Neto and passed unanimously to accept the minutes of July 19, 2016.
 3. Safety Committee. No meeting.

NEW BUSINESS

- A. Commissioners' Comments. Commissioner Mark Langton submitted his resignation. He submitted letters from neighboring fire departments in support of Former Chief Stephen Pendl and asked that the letters be submitted on the record. Copies of the letters are on file with the minutes in the Fire District Office. Commissioner Langton said he was unhappy with the way the situation with Former Chief Pendl was handled. Commissioner Bellamo thanked him for his service.
- B. Budgetary Adjustments. None.

- C. Approval of Contracts/Contractors DeRita & Sons was the low bidder on the Raymond Place water main replacement project. A copy of the bid review sheet is attached to these minutes and on file in the District Office. Mr. Jarzavek noted that references were checked and that he has worked with this company in the past and they have done good work. A motion was made by Commissioner Hamlin to award the Raymond Place Drainage Project to DeRita & Sons Construction. The motion was seconded by Commissioner Colligan and passed unanimously.

PUBLIC COMMENT

There was no public comment.

ADJOURNMENT

A motion was made by Commissioner Neto, seconded by Commissioner Hamlin and unanimously approved to adjourn the meeting at 7:39 PM. .

ATTEST:

Janet Schmaltz
Recording Secretary
9-12-16

Julius Neto, Secretary