

**CROMWELL FIRE DISTRICT  
MEETING OF THE BOARD OF COMMISSIONERS**

Tuesday, February 21, 2017

7:00 PM

Coles Road Firehouse, 105 Coles Road  
Cromwell, CT 06416

—AGENDA—

- I. Call to Order and Attendance - Pledge of Allegiance
- II. Approval of Agenda
- III. Public Comment
- IV. Approval of the Board of Commissioners' Meeting Minutes of January 17, 2017  
Approval of the Special District Meeting Minutes of January 17, 2017  
Special Board of Commissioners' Meeting Minutes of February 7, 2017
- V. Reading of Communications & Written Appeals to the Board
- VI. Reports of the Staff
  - A. Executive Director
  - B. Financial Report/Treasurer's Report
  - C. Fire Department Chief
  - D. Fire Marshal
  - E. Water Operations
  - F. Communications Report
- VII. Reports of the Standing Committees
  - A. District Operations
  - B. Executive
  - C. Fire Operations – Meeting January 17, 2017
  - D. Pension
  - E. Personnel
- VIII. Board Appointments
- IX. Consideration of Old Business
  - A. Report of the Town Council Liaison
  - B. Reports of the Special Committees
    - 1. Public Safety Tower Committee
    - 2. Safety/Building Committee
    - 3. Bylaws Committee
- X. New Business
  - A. Commissioners' Comments
  - B. Budgetary Adjustments
  - C. Approval of Contracts/Contractors
- XI. Public Comment
- XII. Adjournment

**\*ALL AGENDA ITEMS FOR THIS MEETING ARE SUBMITTED AND PUBLISHED IN DRAFT FORM UNTIL VOTED AND APPROVED BY THE BOARD OF COMMISSIONERS AT THIS MEETING.**

# Cromwell Fire District

1 West Street  
Cromwell, CT 06416  
Telephone 860-635-4420

FIRE DISTRICT OFFICE  
WATER DIVISION

FIRE DEPARTMENT  
FIRE MARSHAL'S OFFICE

## **BOARD OF COMMISSIONERS' MEETING**

**Fire and Water Divisions**  
**Tuesday, January 17, 2017**  
**7:00 PM**  
**Coles Road Firehouse**  
**105 Coles Road**  
**Cromwell, CT**

The Commissioners of the Cromwell Fire District held their monthly Board of Commissioners' Meeting on Tuesday, January 17, 2017, at 7:00 PM, at the Coles Road Firehouse, 105 Coles Road, Cromwell, CT to discuss and act upon Fire and Water Division business.

Commissioners Frank Seidl (President), Julius Neto, Johnathon Hamlin, Lee Brow, David Colligan, Jason Hanners, Charles Epstein and Roger Rukowicz attended. Also attending were Executive Director Michael Dagostino, Operations Director S. William Jarzavek, Fire Marshal Todd Gagnon, Fire Chief Michael Terenzio, Deputy Fire Chief Michael Salonia, Town Liaison Samantha Slade and from Premier Accounting Bob Davis and Michael Alibrio. Commissioner Craig Murphy had an excused absence.

The meeting was called to order at 7:00 PM, by President Seidl. The Pledge of Allegiance was led by President Seidl. A moment of silence was held for Assistant Chief Melvin Robbins.

### APPROVAL OF AGENDA

A motion was made by Commissioner Brow, seconded by Commissioner Neto and unanimously approved to accept the agenda as submitted.

### PUBLIC COMMENT

There were no public comments to report.

### APPROVAL OF THE BOARD OF COMMISSIONERS' MEETING OF DECEMBER 20, 2016

A motion was made by Commissioner Brow, seconded by Commissioner Colligan and unanimously approved to accept the minutes of the Board of Commissioners Meeting of December 20, 2016, as submitted.

### READING OF COMMUNICATIONS AND WRITTEN APPEALS TO THE BOARD

There were no communications or appeals to report.

REPORTS OF THE STAFF

- A. Executive Director. The Executive Director's Report for December had been previously distributed and reviewed. A copy is attached to the minutes on file in the Fire District Office.

A motion was made by Commissioner Brow, seconded by Commissioner Neto and unanimously approved to accept the Executive Director's Report for December as submitted.

- B. Financial Report. The Financial Report for December had been previously distributed and reviewed. A copy is attached to the minutes on file in the Fire District Office. Commissioner Colligan took a moment to thank the District staff and the Premier Accounting staff for a job well done on the audit report. A Special District Meeting was held before this meeting to approve the Report of the Treasurer which was the audit report. The auditors reported that it was a "clean" report. The President agreed that it was a job well done.

A motion was made by Commissioner Colligan, seconded by Commissioner Brow and unanimously approved to accept the Financial Report for December as submitted.

- C. Fire Department Chief. The Chief's Report for December had been previously distributed and reviewed. A copy is attached to the minutes on file in the Fire District Office.

A motion was made by Commissioner Neto, seconded by Commissioner Brow and unanimously approved to accept the Chief's Report for December as submitted.

- D. Fire Marshal. The Fire Marshal's Report for December had been previously distributed and reviewed. A copy is attached to the minutes on file in the Fire District Office. Commissioner Epstein commended the Fire Marshal on the 99.29% completion rate for inspections for the year. That percentage is very good compared to other Departments in the State.

A motion was made by Commissioner Neto, seconded by Commissioner Brow and unanimously approved to accept the Fire Marshal's Report for December as submitted.

- E. Water Operations. The Operations Report for December had been previously submitted and reviewed. A copy is attached to the minutes on file in the Fire District Office. Commissioner Epstein commended the Water Division for being ahead of schedule on their water main project.

A motion was made by Commissioner Brow, seconded by Commissioner Neto and unanimously approved to accept the Operations Report for December as submitted.

- F. Communications Report. There is no written report due to Mr. Andersen's sick leave. Mr. Dagostino reported that there have been some challenges in the Dispatch area with Mr. Andersen's absence as well as the absence of some Dispatch staff. Mr. Dagostino is working directly with staff to handle staff scheduling. There will be overtime based on the absences. One full-time Dispatcher is out on sick leave, and a part-time Dispatcher has left the Department creating some scheduling issues until that position is filled. He also thanked the Fire Chief for his staff assisting with dispatch coverage.

REPORTS OF STANDING COMMITTEES

- A. District Operations Committee. There was no report.
- B. Executive Committee. A meeting was scheduled, but there was not a quorum. The meeting will be rescheduled.

- C. Fire Operations Committee. A meeting was held on December 20, 2016. Minutes had been distributed for review. A copy is attached to the minutes on file in the Fire District Office.

A motion was made by Commissioner Brow, seconded by Commissioner Neto and unanimously approved to accept the minutes of the Fire Operations Committee Meeting of December 20, 2016, as submitted.

1. Communications Subcommittee. Commissioner Colligan stated that he gave a report at the Fire Operations Committee meeting this evening that there will be a meeting with the vendor working on the radios. The meeting is scheduled for Thursday, January 19, 2017. The vendor is working on a report. Once the report has been received, there will be three meetings scheduled. The first meeting will be with the Subcommittee to distribute the report for review. The second meeting will be with the Subcommittee to discuss questions or concerns. A final meeting will be scheduled with the Subcommittee and the vendor so that the vendor can address any questions or concerns at that time. Commissioner Colligan added that Mr. Dagostino and Chief Terenzio have been working hard on the radio issue. They have been trying to get all the radios on the apparatus updated.
- D. Pension Committee. The meeting scheduled for January was canceled. It will be rescheduled for a date to be determined once the Bylaws Committee has completed their work on revisions. Currently the Bylaws state that no officer of the Fire Department shall sit on the Pension Committee. The Co-Chair of this Committee is also a Fire Department Officer. Commissioner Brow as the Chair would like to keep the Co-Chair that was appointed. Therefore, the meeting will be postponed until the Bylaws Committee has completed its work.
- E. Personnel Committee. There was no meeting.

#### BOARD APPOINTMENTS

There were no appointments to report.

#### CONSIDERATION OF OLD BUSINESS

- A. Report of the Town Council Liaison. Ms. Slade reported that there will be a Special Town Meeting on January 26, 2017, to discuss the North Road Bridge reconstruction project as well as the Coles Road reconstruction project. The public notices are posted on the Town's website and explain the projects in full. The projects will be financed by the Federal Government. The Town will need to have the funding up front and then be reimbursed by the Federal Government after the projects are completed. There will be a Town vote on the 26<sup>th</sup>. Ms. Slade thanked the Commissioners who came to the Public Hearing that was held recently regarding the proposed ordinances. She gave an update from the Hearing. The landlord fee data base that was proposed and the septic ordinances were both opposed. Also the ordinance regarding new construction fee structure, refund structure as well as the outdoor furnace ordinance have been tabled. They were asked to come back with revised proposals regarding the outdoor furnace. She will keep the Board advised on when they come up for Public Hearing. Ms. Slade relayed a request from the Town Manager and the Mayor that in future years they would like to collaborate on the Holiday activities so that the Santa Run and Tree Lighting Ceremony are done on the same day. It was noted by Commissioner Colligan that the Fire Department cannot control the weather. Ms. Slade agreed with the Fire Department on the issue at the Town Council Meeting.
- B. Reports of the Special Committees
1. Public Safety Tower Committee. There was no meeting.

2. Safety/Building Committee. A meeting will be scheduled in two weeks. The Chairman is putting together information in order to separate the Committee into work groups.
3. Bylaws Committee. A meeting was held on December 20, 2016. Minutes had been distributed and reviewed. A copy is attached to the minutes on file in the Fire District Office. Commissioner Epstein is scheduling the next meeting for Tuesday, January 31, 2017, at 5:30 PM, at 1 West Street.

A motion was made by Commissioner Brow, seconded by Commissioner Neto and unanimously approved to accept the minutes of the Bylaws Committee Meeting of December 20, 2016, at submitted.

#### NEW BUSINESS

- A. Commissioners' Comments. Commissioner Epstein commented on the work of the Fire Department at the accident and car pile-up on Route 91 over the weekend. It was a job well done, and he wanted to acknowledge the Fire Department for a good job as they always do. It was also noted that a structure fire and ice rescue were also handled during the past month. President Seidl reported that he will be meeting with the Mayor, the Deputy Mayor, and the Town Manager along with Commissioner Murphy and Executive Director Dagostino on Monday, January 30, 2017, regarding cost reductions within the Town of Cromwell. He added that contract negotiations are going well with the two unions. Regarding the fire gear, the District has contacted Doug Sienna of Cromwell's representatives of the Mattabassett District. A letter is being written by legal counsel for the District. Mr. Sienna was contacted so that he is aware of what the District's intentions are. Everyone on the Executive Board of the Mattabassett District will receive a copy of the letter.
- B. Budgetary Adjustments. There were no adjustments to report.
- C. Approval of Contracts/Contractors. There were no contracts or contractors to approve.
- D. Incumbency Certification. Mr. Dagostino explained that the State of Connecticut has asked the District to refresh the Incumbency Certification that was signed on October 26, 2016, regarding the generator grant/loan received for the Chemfeed building. The State changed some language in the agreement so it needed to be signed again. This should be the final step in the whole process.

A motion was made by Commissioner Colligan, seconded by Commissioner Hinnens and unanimously approved to authorize the Secretary/Clerk to sign the Incumbency Certification to refresh the document.

#### PUBLIC COMMENT

Nicole LaTerra, 13 Hicksville Road, had concerns about the monthly Board Meeting packets because not all of the information is available to the public ahead of time. She asked what the timeframe was for reports being submitted for the monthly Board meetings. It was noted that all information is submitted on the Wednesday before the monthly meeting. She requested that reports be made available for review online before the meeting or could brief summaries be given at the meeting so that the public would have some information on the contents of the reports. It was noted that this request had been made before. The President requested that the reports be posted on line whether approved or not. He too had made the same request before. Mr. Dagostino will see that there is compliance with the request.

Ms. Samantha Slade, 128 Nooks Hill Road, informed the Board that the Cromwell St. Patrick's Day Committee is honoring former Fire Chief and former Commissioner Donald Swanson as the

Person of the Year this year at the 2017 Greater Hartford Saint Patrick's Day parade being held March 11, 2017, in Hartford that will be stepping out at 11:00 AM. It will be covered on Fox 61. An honoree ceremony will be held at Town Hall in Cromwell on March 4, 2017, 5:00 PM to 7:00 PM.

ADJOURNMENT

There being no further business, a motion was made by Commissioner Neto, seconded by Commissioner Brow and unanimously approved to adjourn the meeting at 7:30 PM.

ATTEST:

\_\_\_\_\_  
Johnathon Hamlin, Secretary

Nancy Deegan  
Recording Secretary  
1-30-17

DRAFT

DRAFT

DRAFT

DRAFT

# **Cromwell Fire District**

## **Financial Statements**

**January 31, 2017**

**P R E M I E R**  
**A C C O U N T I N G G R O U P**

DRAFT

DRAFT

DRAFT

**DRAFT**  
**Cromwell Fire District**  
**Table of Contents**

<b>Executive Overview</b>	<b>1-4</b>
<b>General Fund</b>	
Budget Report - Summary	5
Budget Report - Detail	6-9
Analysis of Tax Collections	10
EMS Billing Report	11
Projected Fund Balance	12
<b>Water Division Enterprise Fund</b>	
Budget Report - Summary	13
Budget Report - Detail	14-15
Analysis of Water Pumped by Month	16
<b>Cash Position</b>	
Treasurers Report	17
Analysis of Cash Balances	18
<b>Fire Department Funds</b>	<b>19</b>
<b>Equipment Reserve Fund</b>	<b>20</b>
<b>Water Capital Fund</b>	<b>21</b>



**Cromwell Fire District  
Executive Overview  
January 31, 2017**

- **General Fund**

- Revenues exceed expenses by \$86,181 for the period ended January 31, 2017 as follows:
  - Revenues \$ 2,204,290
  - Expenditures \$ 2,118,109
  - \$ 86,181

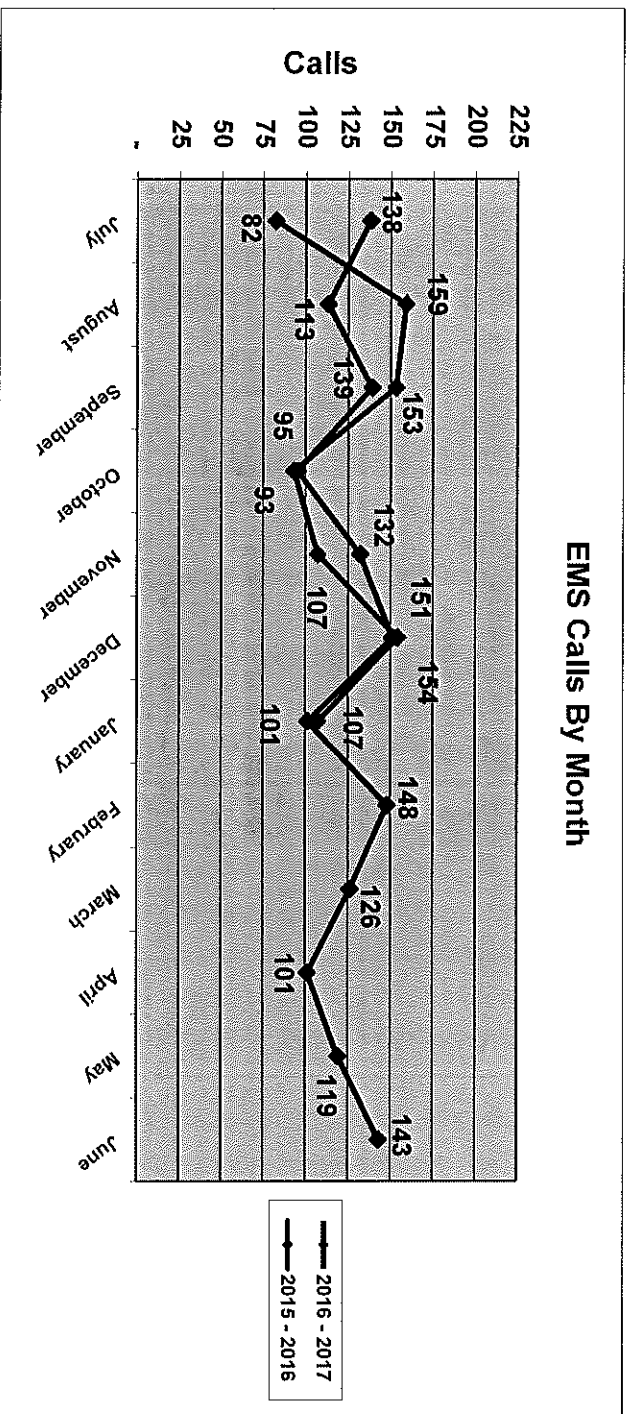
○ Tax collections for the current levy and total tax collections are summarized below:

<b>As of January 31, 2017</b>			
	<b>Budget \$</b>	<b>Actual \$</b>	<b>% Collected</b>
Current Levy	2,696,764	1,757,050	65.15%
PY Taxes	15,000	14,574	97.16%
Interest	12,000	4,188	34.90%
<b>Total</b>	<b>2,723,764</b>	<b>1,775,811</b>	<b>65.20%</b>

**Cromwell Fire District  
Executive Overview  
January 31, 2017**

- **EMS Billing**

- EMS volume during the month of January 2017 was 107 calls and gross charges of \$102,966. This compares to 101 calls and gross charges of \$96,786 during January 2016.
- Billings net of Medicare/Medicaid adjustments for the month of January 2017 were \$51,589 compared to \$30,387 for January 2016.
- EMS calls by month (Fiscal 2017 versus 2016) are illustrated below:



**Cromwell Fire District  
Executive Overview  
January 31, 2017**

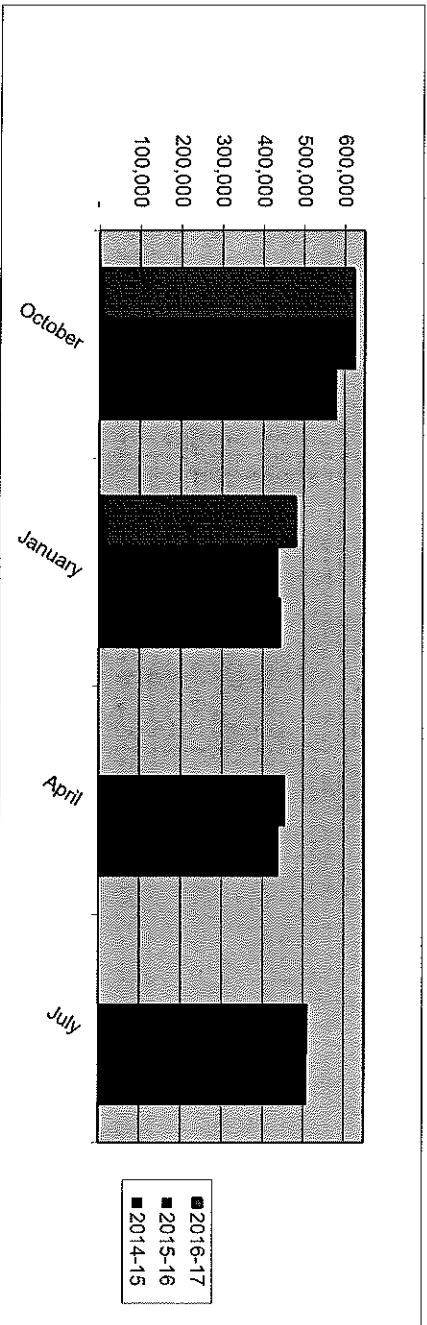
• **Water Division Enterprise Fund**

- Revenues exceed expenditures by \$534,665 for the period ended January 31, 2017 as follows:

■ Revenues	\$ 1,357,940
■ Expenditures	\$ 823,275
	<u>\$ 534,665</u>

- A comparison of utility billing revenue to the previous two years is shown below:

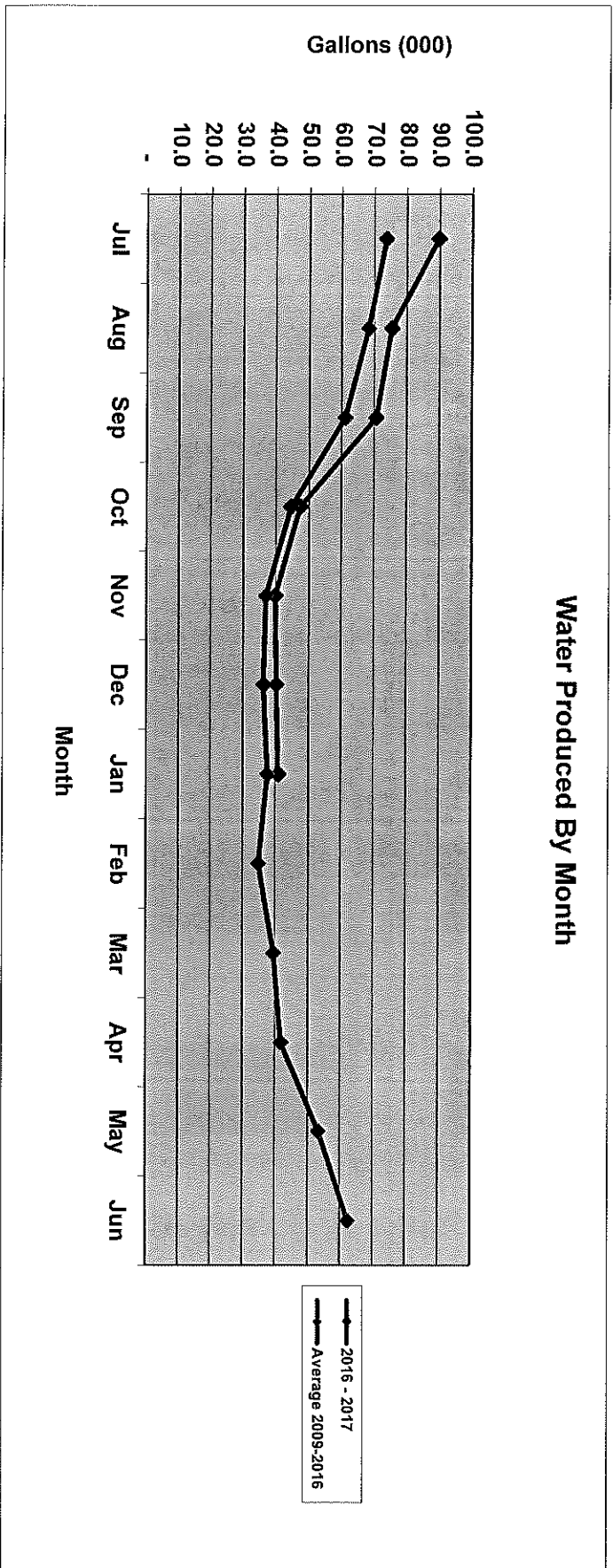
	Quarterly Billings		
	2016-17	2015-16	2014-15
October	623,648	627,168	582,346
January	480,401	438,341	444,758
April	-	455,238	439,466
July	-	512,324	509,673
Total	1,104,049	2,033,071	1,976,243



**Cromwell Fire District  
Executive Overview  
January 31, 2017**

- Water Production**

- o 40,791,000 gallons were produced during the month of January 2017 versus 37,757,000 gallons produced in January 2016 (an increase of 3,034,000 gallons).
- o An analysis of water pumped by month comparing the current year to the average for the previous eight years is shown below:



**Cromwell Fire District  
General Fund - Budget Report - SUMMARY  
2016 - 2017  
As of January 31, 2017**

Completed Budget Months = 7 (58%)  
Available Budget Months = 5 (42%)

Account Number	Description	2015-2016	2016-2017 Budget	Budget Adjustments	Revised Budget	YTD Actual	Encumbrances	Available Budget	% Remaining
<b>REVENUE</b>									
	<b>TOTAL REVENUE</b>	<b>3,615,077</b>	<b>3,595,827</b>	<b>-</b>	<b>3,595,827</b>	<b>2,204,290</b>	<b>-</b>	<b>1,391,537</b>	<b>39%</b>
<b>EXPENSES</b>									
	<b>TAX COLLECTOR</b>	41,248	75,000	-	75,000	58,126	-	16,874	22%
	<b>COMMISSION EXPENSES</b>	10,709	16,000	-	16,000	4,561	288	11,151	70%
	<b>COMPUTER OPERATIONS</b>	81,679	85,222	-	85,222	55,732	-	29,490	35%
	<b>ADMINISTRATIVE ACCOUNT</b>	342,910	345,525	-	345,525	187,718	-	157,807	46%
	<b>OFFICE OF THE CHIEF</b>	217,187	159,400	-	159,400	80,500	-	78,900	49%
	<b>EMS/FIRE OPERATIONS</b>	820,956	894,500	-	894,500	504,642	15,733	374,126	42%
	<b>SIGNALS &amp; ALARMS</b>	5,070	6,500	-	6,500	798	-	5,702	88%
	<b>FIRE MARSHAL</b>	166,629	175,135	-	175,135	103,345	-	71,790	41%
	<b>COMMUNICATIONS CENTER</b>	370,976	352,000	-	352,000	214,509	-	137,491	39%
	<b>BUILDINGS &amp; GROUNDS</b>	203,491	234,260	-	234,260	124,216	14,538	95,506	41%
	<b>VOLUNTEER TRAINING</b>	16,556	25,000	-	25,000	9,975	-	15,025	60%
	<b>INSURANCE AND BENEFITS</b>	680,692	761,096	-	761,096	405,765	-	355,331	47%
	<b>DEBT SERVICE</b>	341,880	278,795	-	278,795	255,585	-	23,210	8%
	<b>APPARATUS &amp; EQUIPMENT</b>	183,622	186,558	-	186,558	112,638	2,547	71,373	38%
	<b>MISCELLANEOUS</b>	274	-	-	-	-	-	-	0%
	<b>OPERATING TRANSFERS OUT</b>	50,000	-	-	-	-	-	-	0%
	<b>TOTAL EXPENSES</b>	<b>3,533,878</b>	<b>3,594,991</b>	<b>-</b>	<b>3,594,991</b>	<b>2,118,109</b>	<b>33,106</b>	<b>1,443,776</b>	<b>40%</b>
	<b>BALANCE</b>	<b>81,199</b>	<b>836</b>	<b>-</b>	<b>836</b>	<b>86,181</b>	<b>(33,106)</b>	<b>(52,240)</b>	<b>-6249%</b>

**Cromwell Fire District**  
**General Fund - Budget Report - DETAIL**  
**2016 - 2017**  
**As of January 31, 2017**

Completed Budget Months = 7 (58%)  
 Available Budget Months = 5 (42%)

Account Number	Description	2015-2016	2016-2017 Budget	Budget Adjustments	Revised Budget	YTD Actual	Encumbrances	Available Budget	% Remaining
<b>01</b>	<b>General Fund</b>								
01 4100	Property Taxes-Current Year	2,993,089	2,696,764		2,696,764	1,757,050		939,714	35%
01 4110	Property Tax-Prior Year	14,503	15,000		15,000	14,574		426	3%
01 4120	Interest on Property Taxes	7,363	12,000		12,000	4,188		7,812	65%
01 4130	Liens on Property Taxes	(1,176)	(1,500)		(1,500)	(168)		(1,332)	89%
01 4350	EMS Billing	659,580	710,000		710,000	391,796		318,204	45%
01 4200	State Grants	5,631	1,500		1,500	-		1,500	100%
01 4250	Other Grants	-	-		-	2,500		(2,500)	0%
01 4251	State Training Reimbursements	-	-		-	-		-	0%
01 4252	FD Training Classes	870	500		500	-		500	100%
01 4300	Interest Income	2,822	1,000		1,000	2,151		(1,151)	-115%
01 4450	Revenue Fire Marshal's Office	50	1,000		1,000	1,115		(115)	-12%
01 4900	Miscellaneous Revenue	7,554	7,500		7,500	18,713		(11,213)	-150%
01 4930	Employee Insurance Contribution	24,790	26,063		26,063	12,373		13,690	53%
01 4995	Operating Transfers In	-	126,000		126,000	-		126,000	100%
	<b>TOTAL GENERAL FUND</b>	<b>3,615,077</b>	<b>3,595,827</b>	<b>-</b>	<b>3,595,827</b>	<b>2,204,290</b>	<b>-</b>	<b>1,391,537</b>	<b>39%</b>
01100	Tax Collector								
01100 5805	Operating Expenses	41,248	75,000		75,000	58,126		16,874	22%
	<b>TOTAL TAX COLLECTOR</b>	<b>41,248</b>	<b>75,000</b>	<b>-</b>	<b>75,000</b>	<b>58,126</b>	<b>-</b>	<b>16,874</b>	<b>22%</b>
01101	Commission Expense								
01101 5805	Operating Expenses	10,709	16,000		16,000	4,561	288	11,151	70%
	<b>TOTAL COMMISSION EXPENSES</b>	<b>10,709</b>	<b>16,000</b>	<b>-</b>	<b>16,000</b>	<b>4,561</b>	<b>288</b>	<b>11,151</b>	<b>70%</b>
01103	Computer Operations								
01103 5105	Payroll (Less Water Division Share)	39,992	40,600		40,600	23,516		17,084	42%
01103 5680	Non-Capital Equipment	2,307	4,000		4,000	-		4,000	100%
01103 5805	Operating Expenses	39,380	40,622		40,622	32,216		8,406	21%
	<b>TOTAL COMPUTER OPERATIONS</b>	<b>81,679</b>	<b>85,222</b>	<b>-</b>	<b>85,222</b>	<b>55,732</b>	<b>-</b>	<b>29,490</b>	<b>35%</b>
01104	Administrative Account								
01104 5105	Admin PR (Less Water Div Share )	131,529	137,025		137,025	73,390		63,635	46%
01104 5318	Administrative Fee-Water Department	-	-		-	-		-	0%
01104 5320	Professional Fees	117,849	113,500		113,500	64,447		49,053	43%
01104 5370	EMS Billing Services	58,355	60,000		60,000	29,705		30,295	50%
01104 5620	West Street Utilities	11,038	15,000		15,000	7,445		7,555	50%
01104 5805	Operating Expenses	7,434	5,000		5,000	3,329		1,671	33%
01104 5811	Payroll Services	16,704	15,000		15,000	9,402		5,598	37%
	<b>TOTAL ADMINISTRATIVE ACCOUNT</b>	<b>342,910</b>	<b>345,525</b>	<b>-</b>	<b>345,525</b>	<b>187,718</b>	<b>-</b>	<b>157,807</b>	<b>46%</b>

General Fund - Budget Report - DETAIL  
 2016 - 2017  
 As of January 31, 2017

Completed Budget Months = 7 (58%)  
 Available Budget Months = 5 (42%)

Account Number	Description	2015-2016	2016-2017 Budget	Budget Adjustments	Revised Budget	YTD Actual	Encumbrances	Available Budget	% Remaining
01110 5105	Office of the Fire Chief								
01110 5319	Payroll	189,484	142,100		142,100	68,707		73,393	52%
	Professional Fees	900	-		-	-		-	0%
01110 5355	Recruitment & Morale	6,930	6,700		6,700	1,725		4,975	74%
01110 5805	Operating Expenses	19,874	10,600		10,600	10,068		532	5%
	<b>TOTAL OFFICE OF THE CHIEF</b>	<b>217,187</b>	<b>159,400</b>	<b>-</b>	<b>159,400</b>	<b>80,500</b>	<b>-</b>	<b>78,900</b>	<b>49%</b>
01116	<b>EMS/Fire Operations</b>								
01116 5105	Payroll	383,323	400,000		400,000	259,659		140,341	35%
01116 5106	Shift Coverage	140,325	140,000		140,000	80,550		59,450	42%
01116 5110	Volunteer Point System	110,740	114,000		114,000	66,110		47,890	42%
01116 5112	Payroll-Special Services	3,788	7,000		7,000	9,078		(2,078)	-30%
01116 5371	Paramedic Fees	20,840	37,000		37,000	15,228		21,772	59%
01116 5372	Other Expenditures-Volunteer Stipend	56,500	60,000		60,000	50,500		9,500	16%
01116 5373	Contribution-Volunteer Pension Fund	49,000	60,000		60,000	-		60,000	100%
01116 5380	Medicals & Physicals	3,274	9,000		9,000	198		6,000	67%
01116 5381	Volunteer Medical/physicals	6,585	20,000		20,000	1,784		4,488	69%
01116 5611	Consumable Supplies-EMS	16,662	22,000		22,000	9,270		13,728	41%
01116 5612	Consumable Supplies-Fire	7,607	5,500		5,500	4,046		(99)	-2%
01116 5614	Oxygen	5,289	4,000		4,000	1,289		1,389	35%
01116 5670	Uniforms	12,572	10,500		10,500	6,583		2,141	20%
01116 5680	Non Capital Equipment	4,472	5,500		5,500	348		5,152	94%
	<b>TOTAL EMS/FIRE OPERATIONS</b>	<b>820,956</b>	<b>894,500</b>	<b>-</b>	<b>894,500</b>	<b>504,642</b>	<b>15,733</b>	<b>374,126</b>	<b>42%</b>
01120	<b>Signals &amp; Alarms</b>								
01120 5680	Non-Capital Equipment	3,356	5,000		5,000	-		5,000	100%
01120 5805	Operating Expenses	1,714	1,500		1,500	798		702	47%
	<b>TOTAL SIGNALS &amp; ALARMS</b>	<b>5,070</b>	<b>6,500</b>	<b>-</b>	<b>6,500</b>	<b>798</b>	<b>-</b>	<b>5,702</b>	<b>88%</b>
01121	<b>Fire Marshal</b>								
01121 5105	Payroll	148,734	154,280		154,280	89,982		64,298	42%
01121 5460	Public Education & Fire Prevention	433	-		-	-		-	0%
01121 5680	Non Capital Equipment	-	-		-	-		-	0%
01121 5805	Operating Expenses	17,462	20,855		20,855	13,363		7,492	36%
	<b>TOTAL FIRE MARSHAL</b>	<b>166,629</b>	<b>175,135</b>	<b>-</b>	<b>175,135</b>	<b>103,345</b>	<b>-</b>	<b>71,790</b>	<b>41%</b>
01122	<b>Communications Center</b>								
01122 5105	Payroll	328,251	322,000		322,000	209,282		112,718	35%
01122 5350	Training	3,396	2,000		2,000	257		1,743	87%
01122 5670	Uniforms	3,000	2,500		2,500	1,991		509	20%
01122 5680	Non-Capital Equipment	5,522	7,500		7,500	-		7,500	100%

General Fund - Budget Report - DETAIL  
2016 - 2017  
As of January 31, 2017

Completed Budget Months = 7 (55%)  
Available Budget Months = 5 (42%)

Account Number	Description	2015-2016	2016-2017 Budget	Budget Adjustments	Revised Budget	YTD Actual	Encumbrances	Available Budget	% Remaining
01122 5805	Operating Expenses	30,807	18,000	-	18,000	2,980	-	15,020	83%
	<b>TOTAL COMMUNICATIONS CENTER</b>	<b>370,976</b>	<b>352,000</b>	<b>-</b>	<b>352,000</b>	<b>214,509</b>	<b>-</b>	<b>137,491</b>	<b>39%</b>
01140 5105	Buildings & Grounds								
01140 5105	Payroll	58,551	64,960		64,960	33,703		31,257	48%
01140 5430	Repairs & Maintenance	72,436	87,600		87,600	54,052	14,538	19,010	22%
01140 5621	Utilities-Court St	33,797	30,000		30,000	20,075		9,925	33%
01140 5622	Utilities-West St	10,100	25,000		25,000	4,761		20,239	81%
01140 5623	Utilities-Coles Rd	27,198	25,000		25,000	11,258		13,742	55%
01140 5625	Utilities-Other	-			-	-		-	0%
01140 5670	Uniforms	149	1,000		1,000	-		1,000	100%
01140 5805	Operating Expenses	1,259	700		700	367		333	48%
	<b>TOTAL BUILDINGS &amp; GROUNDS</b>	<b>203,491</b>	<b>234,260</b>	<b>-</b>	<b>234,260</b>	<b>124,216</b>	<b>14,538</b>	<b>95,506</b>	<b>41%</b>
01160 5350	Training	16,360	20,000		20,000	7,568		12,432	62%
01160 5351	Career-Training	196	5,000		5,000	2,407		2,593	52%
	<b>TOTAL VOLUNTEER TRAINING</b>	<b>16,556</b>	<b>25,000</b>	<b>-</b>	<b>25,000</b>	<b>9,975</b>	<b>-</b>	<b>15,025</b>	<b>60%</b>
01220 5200	Insurance and Benefits								
01220 5210	Payroll Tax Expense	124,332	126,632		126,632	75,510		51,122	40%
01220 5230	Unemployment Compensation	60	5,000		5,000	2,031		2,969	59%
01220 5240	Workers Compensation Insurance	65,027	65,000		65,000	50,089		14,911	23%
01220 5260	Dental Insurance	11,553	13,800		13,800	8,597		5,203	38%
01220 5270	Medical Insurance	306,540	373,664		373,664	168,159		205,505	56%
01220 5290	Life Insurance	4,883	5,000		5,000	2,918		2,082	42%
01220 5291	Pension-Employer	47,673	50,000		50,000	-		50,000	100%
01220 5291	Pension-MERS	71,202	70,000		70,000	44,485		25,515	36%
01220 5520	Property/Liability Insurance	49,422	52,000		52,000	53,977		(1,977)	-4%
	<b>TOTAL INSURANCE AND BENEFITS</b>	<b>680,692</b>	<b>761,096</b>	<b>-</b>	<b>761,096</b>	<b>405,765</b>	<b>-</b>	<b>355,331</b>	<b>47%</b>
01260 5926	Debt Service								
01260 5910	Court Street Amortization	-			-	-		-	0%
01260 5920	Debt Service-Interest	59,936	50,938		50,938	27,728		23,210	46%
01265 5925	Debt Service-Principal	227,857	227,857		227,857	227,857		-	0%
	Capital Lease Payment	54,187	-		-	-		-	0%
	<b>TOTAL DEBT SERVICE</b>	<b>341,880</b>	<b>278,795</b>	<b>-</b>	<b>278,795</b>	<b>255,585</b>	<b>-</b>	<b>23,210</b>	<b>8%</b>
01300 5105	Apparatus & Equipment								
01300 5105	Payroll	73,764	71,558		71,558	41,488		30,070	42%
01300 5420	Repairs & Maintenance-Equipment	28,017	32,500		32,500	10,798	10	21,692	67%



DRAFT

**Cromwell PAF District**  
**General Fund - Budget Report - DETAIL**  
**2016 - 2017**  
**As of January 31, 2017**

DRAFT

Completed Budget Months = 7 (58%)  
 Available Budget Months = 5 (42%)

Account Number	Description	2015-2016	2016-2017 Budget	Budget Adjustments	Revised Budget	YTD Actual	Encumbrances	Available Budget	% Remaining
01300 5430	Repairs & Maintenance-Vehicles	35,017	39,000		39,000	40,332	1,138	(2,470)	-6%
01300 5611	Consumable Supplies	12,602	11,000		11,000	6,375	980	3,645	33%
01300 5613	Fuel/Oil	23,924	25,000		25,000	10,606	419	13,975	56%
01300 5670	Uniforms	1,809	1,000		1,000	449		551	55%
01300 5680	Non-Capital Equipment	7,563	4,500		4,500	2,263		2,237	50%
01300 5805	Operating Expenses	926	2,000		2,000	326		1,674	84%
	<b>TOTAL APPARATUS &amp; EQUIPMENT</b>	<b>183,622</b>	<b>186,558</b>	<b>-</b>	<b>186,558</b>	<b>112,638</b>	<b>2,547</b>	<b>71,373</b>	<b>38%</b>
01380	Miscellaneous								
01380 5800	Other Expenditures	274	-		-	-		-	0%
	<b>TOTAL MISCELLANEOUS</b>	<b>274</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0%</b>
	Capital								
01402 5990	Operating Transfers Out	50,000	-		-	-		-	0%
	<b>TOTAL REVENUES</b>	<b>3,615,077</b>	<b>3,595,827</b>	<b>-</b>	<b>3,595,827</b>	<b>2,204,290</b>	<b>-</b>	<b>1,391,537</b>	<b>39%</b>
	<b>TOTAL EXPENSES</b>	<b>3,533,878</b>	<b>3,594,990</b>	<b>-</b>	<b>3,594,990</b>	<b>2,118,109</b>	<b>33,106</b>	<b>1,443,776</b>	<b>40%</b>
	Balance	81,199	838	-	838	86,181	(33,106)	(52,240)	6237%

DRAFT

DRAFT

DRAFT

DRAFT

DRAFT

DRAFT

**Cromwell Fire District  
Analysis of Tax Collections  
As of January 31, 2017**

	Budget	Actual	% Collected
Current Levy	\$ 2,696,764	\$ 1,757,050	65.15%
Prior Year Taxes	15,000	14,574	97.16%
Interest	12,000	4,188	34.90%
Total	\$ 2,723,764	\$ 1,775,811	65.20%

DRAFT

DRAFT

DRAFT

DRAFT

DRAFT

DRAFT

Cromwell Fire District  
 EMS Billing Report  
 As of January 31, 2017

Month	Beginning Balance	Charges	Deposits	Medicare/Medicaid		Insurance		Adjustments	Sent to Collection	Write Offs	Returned Check	Refund Overpay	Unbillable Comm Service	Ending Balance
				Non-Allowable	Non-Allowable	Non-Allowable	Non-Allowable							
July	201,050.22	76,089.91	(60,131.04)	(54,199.05)	(390.42)	(854.74)	-	148.26	-	-	-	-	-	161,713.14
August	161,713.14	144,473.77	(48,941.07)	(43,318.70)	-	(0.10)	-	57.88	-	-	-	-	-	213,927.04
September	213,927.04	145,388.91	(68,066.05)	(49,764.15)	(675.96)	(1,050.92)	(12,122.02)	57.88	-	-	-	-	-	227,694.73
October	227,694.73	79,718.91	(52,540.01)	(52,793.71)	(751.14)	(798.27)	-	2,128.57	-	-	-	-	-	200,588.39
November	107	200,588.39	(65,423.59)	(61,836.51)	-	-	-	108.48	-	-	-	-	-	175,676.67
December	154	175,676.67	(35,633.89)	(38,584.13)	-	(37.16)	(24,454.46)	659.00	-	-	-	-	-	239,086.56
January	107	239,086.56	(58,010.84)	(51,376.85)	-	-	-	-	-	-	-	-	-	208,832.23
February	-	208,832.23	-	-	-	-	-	-	-	-	-	-	-	208,832.23
March	-	208,832.23	-	-	-	-	-	-	-	-	-	-	-	208,832.23
April	-	208,832.23	-	-	-	-	-	-	-	-	-	-	-	208,832.23
May	-	208,832.23	-	-	-	-	-	-	-	-	-	-	-	208,832.23
June	-	208,832.23	-	-	-	-	-	-	-	-	-	-	-	208,832.23
<b>Total</b>	<b>856</b>	<b>201,050.22</b>	<b>787,376.72</b>	<b>(389,746.49)</b>	<b>(351,873.10)</b>	<b>(1,817.52)</b>	<b>(2,741.19)</b>	<b>3,160.07</b>	<b>(36,576.48)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>208,832.23</b>
				49%	30%	0%	0%	0%	3%	0%				
Deposits 2015-2016														(389,746.49)
Deposits Per Ledger														391,796.07
Difference														2,049.58
Charges Net of Medicare/Medicaid Adjustments														435,503.62

DRAFT

DRAFT

DRAFT

**Cromwell Fire District**  
**General Fund - Projected Fund Balance**  
**As of January 31, 2017**

Unreserved Fund Balance, July 1, 2016				\$ 664,537
Designated for 2016-2017 Budget				\$ 838
Additional Appropriations During the Year				-
				<u>665,375</u>
Projected Results of Current Year Operations				
	<u>Budget</u>	<u>Actual</u>	<u>Adjustment</u>	
Revenues	\$ 3,595,827	\$ 3,595,827	\$ -	
Expenditures	3,594,990	3,594,990	-	
Results of Budgetary Operations	<u>\$ 838</u>	<u>\$ 838</u>	<u>-</u>	<u>-</u>
Unreserved Fund Balance June 30, 2017				665,375
Undesignated Fund Balance June 30, 2017				665,375
Updated Balance 6/30/2017 (projected)				\$ 665,375
				18.51%

Cromwell Fire District  
 Water Division Enterprise Fund - Budget Report - SUMMARY  
 2016 - 2017  
 As of January 31, 2017

Completed Budget Months = 7 (58%)  
 Available Budget Months = 5 (42%)

Account Number	Description	2015-2016	2016-2017 Budget	Budget Adjustments	Revised Budget	YTD Actual	Encumbrances	Available Budget	% Remaining
<b>REVENUE</b>									
	TOTAL REVENUE	2,284,450	2,128,506	-	2,128,506	1,357,940	-	770,566	36%
<b>EXPENSES</b>									
	<b>PAYROLL</b>	465,432	487,200	-	487,200	272,578	-	214,622	44%
	POWER AND PUMPING	204,992	232,000	-	232,000	114,551	3,000	114,449	49%
	TREATMENT	79,155	91,000	-	91,000	38,742	44,617	7,641	8%
	TRANSMISSION & DISTRIBUTION	35,452	82,500	-	82,500	20,769	16,496	45,235	55%
	OTHER OPERATING EXPENSES	45,586	52,000	-	52,000	20,901	-	31,099	60%
	GENERAL ADMINISTRATION	415,306	484,577	-	484,577	254,699	-	229,878	47%
	DEBT SERVICE INTEREST	80,272	101,338	-	101,338	54,760	-	46,578	46%
	TRANSFER EQUIPMENT RESERVE FUND	-	-	-	-	-	-	-	0%
	TRANSFER WATER CAPITAL FUND	-	46,275	-	46,275	46,275	-	-	0%
	TOTAL EXPENSES	1,326,195	1,576,890	-	1,576,890	823,275	64,113	689,502	44%
	<b>BALANCE</b>	958,255	551,616	-	551,616	534,665	(64,113)	81,064	15%

Water Division Enterprise Fund - Budget Report - DETAIL  
 2016 - 2017  
 As of January 31, 2017

Completed Budget Months = 7 (58%)  
 Available Budget Months = 5 (42%)

Account Number	Description	2015-2016	2016-2017 Budget	Budget Adjustments	Revised Budget	YTD Actual	Encumbrances	Available Budget	% Remaining
<b>05 Water Fund</b>									
05 4140	Interest Income On Assessment	15,562	3,000		3,000	2,891		109	4%
05 4150	Interest on Receivables	30,818	24,000		24,000	20,802		3,198	13%
05 4300	Interest Income	2,822	2,000		2,000	2,151		(151)	-8%
05 4400	Metered Sales To General Public	2,029,334	1,900,000		1,900,000	1,093,780		806,220	42%
05 4402	Sales to Other Districts	36,685	35,000		35,000	48,826		(13,826)	-40%
05 4405	Seasonal & Hydrant Sales	122,174	115,000		115,000	145,802		(30,802)	-27%
05 4410	Miscellaneous Service Revenues	14,354	20,000		20,000	16,320		3,680	18%
05 4411	Connection Charges/Inspections	17,675	15,000		15,000	16,530		(1,530)	-10%
05 4900	Miscellaneous Non-operating Revenue	3,430	3,000		3,000	1,932		1,068	36%
05 4902	Rental Income	-	-		-	-		-	0%
05 4930	Employee Insurance Contribution	5,596	5,506		5,506	2,907		2,599	47%
05 4990	Administrative Costs-Other Funds	6,000	6,000		6,000	6,000		-	0%
	<b>TOTAL REVENUE</b>	<b>2,284,450</b>	<b>2,128,506</b>	<b>-</b>	<b>2,128,506</b>	<b>1,357,940</b>	<b>-</b>	<b>770,566</b>	<b>36%</b>
<b>05901 Payroll</b>									
05901 5105	<b>TOTAL PAYROLL</b>	<b>465,432</b>	<b>487,200</b>		<b>487,200</b>	<b>272,578</b>	<b>-</b>	<b>214,622</b>	<b>44%</b>
<b>05902 Power and Pumping</b>									
05902 5434	Maint. of Structures & Improvements	1,689	5,000		5,000	-		5,000	100%
05902 5435	Maint. of Pumping Equipment	12,990	20,000		20,000	13,861		3,139	16%
05902 5620	Power	189,284	205,000		205,000	100,690		104,310	51%
05902 5800	Other Expenditures	1,029	2,000		2,000	-		2,000	100%
	<b>TOTAL POWER AND PUMPING</b>	<b>204,992</b>	<b>232,000</b>	<b>-</b>	<b>232,000</b>	<b>114,551</b>	<b>3,000</b>	<b>114,449</b>	<b>49%</b>
<b>05903 Treatment</b>									
05903 5630	Chlorine	10,976	14,000		14,000	6,057		7,943	0%
05903 5631	Aqua-Mag	22,691	23,000		23,000	13,847		9,153	0%
05903 5632	Fluoride	18,563	19,000		19,000	8,359		10,641	0%
05903 5805	Operating Expenses	26,926	35,000		35,000	10,480		16,880	22%
	<b>TOTAL TREATMENT</b>	<b>79,155</b>	<b>91,000</b>	<b>-</b>	<b>91,000</b>	<b>38,742</b>	<b>44,517</b>	<b>7,641</b>	<b>8%</b>
<b>05904 Transmission &amp; Distribution</b>									
05904 5319	Outside Services	11,656	16,000		16,000	-		16,000	100%
05904 5436	Maint. of Reservoir	-	7,500		7,500	1,453		6,047	81%
05904 5437	Maint. of Trans & Distr Main	9,145	18,000		18,000	9,114		5,142	29%
05904 5438	Maint. of Services	8,547	25,000		25,000	6,771		11,817	47%
05904 5439	Maint. of Meters	1,477	6,000		6,000	809		3,678	61%
05904 5440	Maint. of Hydrants	4,627	10,000		10,000	2,622		2,550	25%
05904 5490	Inventory Adjustment	-	-		-	-		-	0%
05904 5495	Operating Expenses	-	-		-	-		-	0%

Water Division Enterprise Fund - Budget Report - DETAIL  
 2016 - 2017  
 As of January 31, 2017

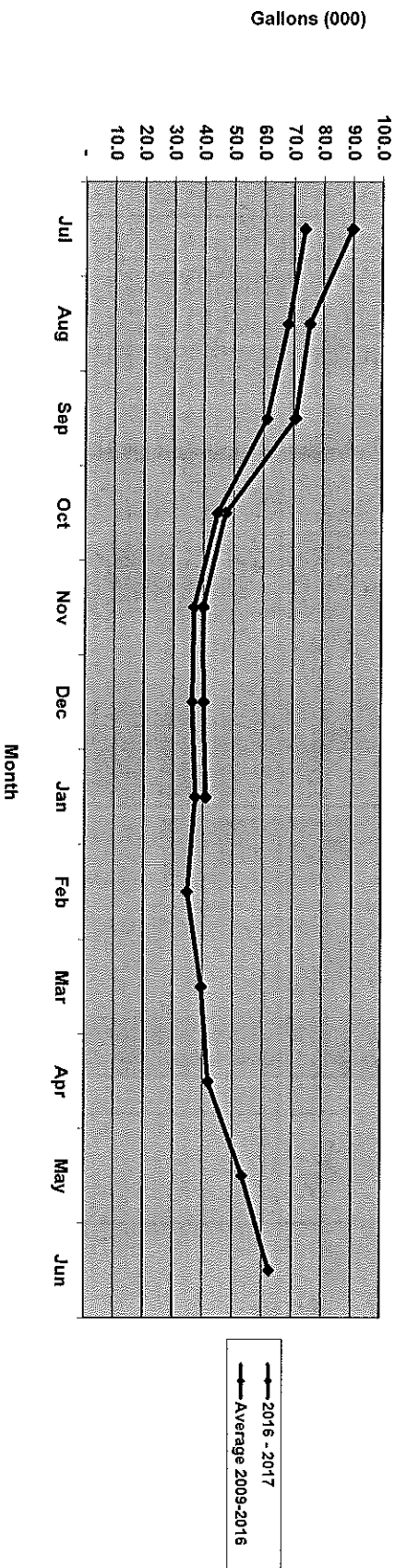
Completed Budget Months = 7 (58%)  
 Available Budget Months = 5 (42%)

Account Number	Description	2015-2016	2016-2017 Budget	Budget Adjustments	Revised Budget	YTD Actual	Encumbrances	Available Budget	% Remaining
	<b>TOTAL TRANSMISSION &amp; DISTRIBUTION</b>	35,452	82,500	-	82,500	20,769	16,496	45,235	55%
05908	<b>Other Operating Expenses</b>								
05908 5621	Utilities	5,388	6,000		6,000	2,808		3,192	53%
05908 5802	Uniforms	4,522	3,500		3,500	3,311		189	5%
05908 5880	Truck & Garage Expense	35,675	42,500		42,500	14,782		27,718	65%
	<b>TOTAL OTHER OPERATING EXPENSES</b>	45,586	52,000	-	52,000	20,901	-	31,099	60%
05907	<b>General Administration</b>								
05907 5200	Payroll Tax Expense	34,239	37,271		37,271	19,892		17,379	47%
05907 5210	Unemployment Compensation	-	1,000		1,000	-		1,000	100%
05907 5230	Worker's Compensation Insurance	16,257	16,500		16,500	12,522		3,978	24%
05907 5240	Dental Insurance	6,019	6,600		6,600	3,353		3,247	49%
05907 5260	Medical Insurance	145,362	182,470		182,470	79,227		103,243	57%
05907 5270	Life Insurance	2,045	2,000		2,000	1,025		975	49%
05907 5290	Pension-Employer	31,503	40,000		40,000	-		40,000	100%
05907 5319	Outside Services	3,679	6,000		6,000	764		5,236	87%
05907 5320	Professional Fees	63,886	73,500		73,500	38,552		34,648	47%
05907 5430	Administrative Office Expense	-	-		-	-		-	0%
05907 5620	Property/Liability Insurance	28,170	23,000		23,000	19,432		3,568	16%
05907 5610	Office Operations Expense	7,716	7,000		7,000	3,487		3,513	50%
05907 5615	Tele-communications	7,187	9,000		9,000	6,518		2,482	28%
05907 5621	West Street Utilities	11,260	12,000		12,000	6,126		5,874	49%
05907 5805	Computer Operations	44,547	55,236		55,236	56,560		(1,324)	-2%
05907 5811	Payroll Services	554	1,000		1,000	330		670	67%
05907 7141	Postage	2,892	2,000		2,000	1,289		711	36%
05907 7142	Utility Billing Services	9,990	10,000		10,000	5,321		4,679	47%
	<b>TOTAL GENERAL ADMINISTRATION</b>	415,306	484,577	-	484,577	254,999	-	229,878	47%
05907 5910	<b>Debt Service-Interest</b>	80,272	101,338		101,338	54,760		46,578	46%
05908	<b>Capital</b>								
05908 5990	Transfer Equipment Reserve Fund	-	46,275		46,275	46,275		-	0%
05908 5990	Transfer Water Capital Fund	-	46,275		46,275	46,275		-	0%
	<b>TOTAL CAPITAL</b>	-	46,275	-	46,275	46,275	-	-	0%
	<b>TOTAL REVENUES</b>	2,284,450	2,128,506	-	2,128,506	1,357,340	-	770,566	36%
	<b>TOTAL EXPENSES</b>	1,326,195	1,576,890	-	1,576,890	823,275	64,113	689,502	44%
	<b>Balance</b>	958,255	551,616	-	551,616	534,565	(64,113)	81,064	15%

**Cromwell District**  
**Analysis of Water Pumped by Month**  
 As of January 31, 2017

Month	Fiscal Year							2009-2016 Average	2017/Avg Monthly	%	
	2009	2010	2011	2012	2013	2014	2015				2016
Jul	66.5	59.6	85.1	77.5	74.7	69.0	75.2	81.9	89.8	16.1	21.9%
Aug	56.1	63.3	78.8	58.3	64.2	66.0	76.7	81.7	75.4	7.3	10.7%
Sep	45.2	66.2	73.0	50.3	56.6	57.3	67.4	72.5	70.6	9.5	15.6%
Oct	40.0	49.3	42.4	40.9	43.1	49.1	44.4	47.3	47.3	2.7	6.1%
Nov	34.6	42.0	36.5	37.1	35.4	38.6	36.4	35.0	39.8	2.9	7.7%
Dec	34.7	37.7	35.8	36.8	37.2	36.4	35.8	36.1	40.2	3.9	10.7%
Jan	35.6	38.9	35.9	37.6	38.6	38.1	37.5	37.8	40.8	3.3	8.8%
Feb	31.6	35.2	33.9	36.5	36.1	33.9	35.7	35.6	-	-	0.0%
Mar	39.5	39.9	38.3	39.6	40.0	38.9	40.6	39.6	-	-	0.0%
Apr	39.6	42.1	39.1	48.9	44.4	39.8	39.4	41.6	-	-	0.0%
May	45.2	54.1	48.5	51.6	57.6	46.8	68.2	54.5	-	-	0.0%
Jun	46.9	63.5	58.1	61.2	54.4	69.0	63.8	82.0	-	-	0.0%
<b>Total</b>	<b>515.5</b>	<b>591.7</b>	<b>605.4</b>	<b>576.3</b>	<b>582.3</b>	<b>582.9</b>	<b>621.1</b>	<b>645.6</b>	<b>403.9</b>	<b>590.1</b>	<b>45.7</b>

**Water Produced By Month**





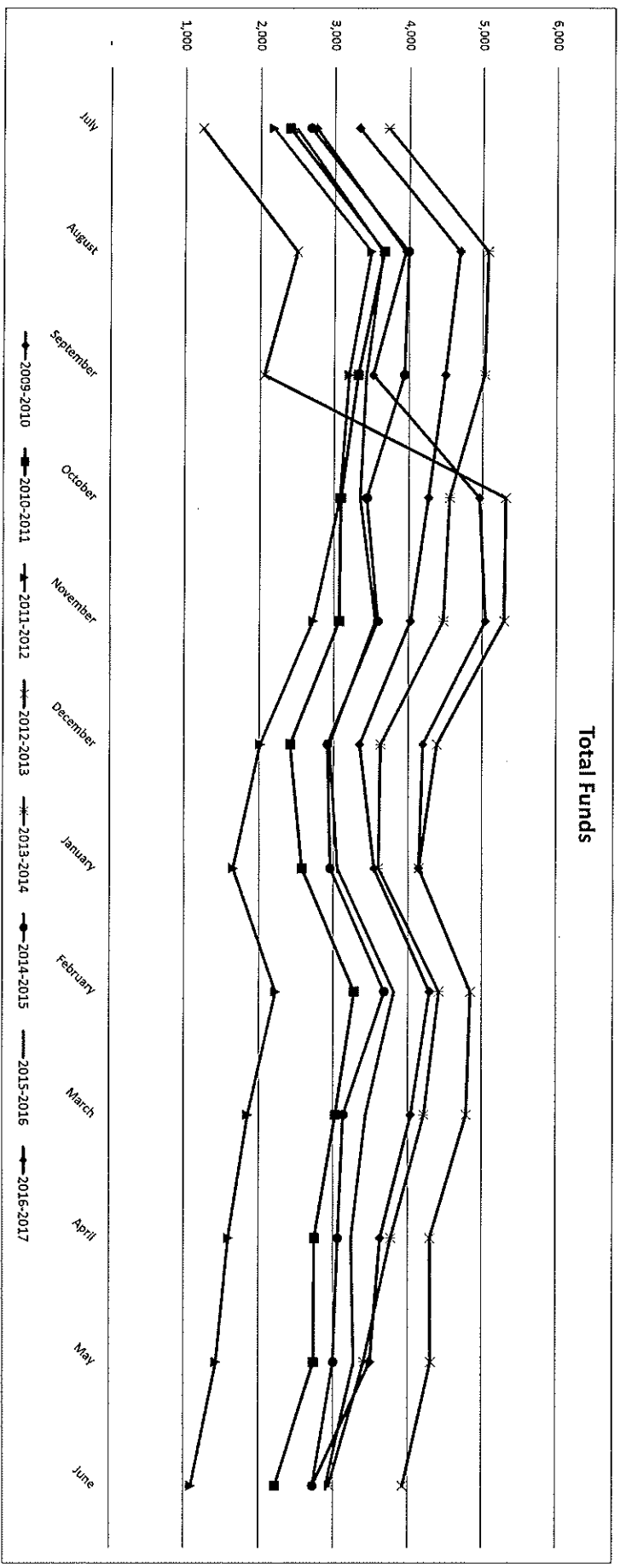
**Cromwell Fire District  
Treasurer's Report  
As of January 31, 2017**

Account	Beginning Balance	Deposits	Withdrawals	Ending Balance	YTD Interest
<b>STIF</b>					
Bonds Proceeds	9,167.07	4.93	-	9,172.00	26.09
<b>Liberty Bank</b>					
Savings	95,097.55	-	-	95,097.55	-
<b>Citizens Bank</b>					
Checking	103,165.80	612,220.94	595,321.76	120,064.98	-
Fixed Balance Account	1,342,761.84	-	199,118.17	1,143,643.67	-
Money Market	503,855.02	130.60	100,000.00	403,985.62	1,451.16
Fire Department Trust	34,518.61	10.26	-	34,528.87	50.36
Hardship Benefit Fund	63,757.07	18.95	-	63,776.02	93.88
Harris Scholarship & Memorial Fund	31,137.30	9.26	-	31,146.56	45.86
<b>Farmington Savings Bank</b>					
Checking	404,548.42	236,545.49	6,942.81	634,151.10	-
Savings	1,608,768.79	462.76	-	1,609,231.55	2,873.80
<b>Total Ending Balance</b>	<b>4,196,777.47</b>	<b>849,403.19</b>	<b>901,382.74</b>	<b>4,144,797.92</b>	<b>4,541.15</b>

**Crowdfunder District**  
 Analysis of Cash Balances  
 As of January 31, 2017

Month	Year												
	2008-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	2016-2017	2016-2017	2016-2017	2016-2017	2016-2017	
July	3,333	2,397	2,174	1,234	3,723	2,678	2,486	2,751	-	-	-	-	-
August	4,696	3,667	3,493	2,499	5,074	3,990	3,654	3,955	-	-	-	-	-
September	4,494	3,321	3,198	2,054	5,030	3,939	3,433	3,522	-	-	-	-	-
October	4,267	3,092	3,080	5,315	4,555	3,438	3,353	4,960	-	-	-	-	-
November	4,025	3,075	2,720	5,294	4,473	3,594	3,557	5,041	-	-	-	-	-
December	3,351	3,075	2,013	4,386	4,473	3,632	2,916	2,945	4,197	-	-	-	-
January	3,548	2,577	1,658	4,147	3,605	2,956	3,053	4,145	-	-	-	-	-
February	4,294	3,279	2,223	4,845	4,422	3,684	3,811	-	-	-	-	-	-
March	4,040	3,030	1,856	4,791	4,218	3,137	3,438	-	-	-	-	-	-
April	3,633	2,748	1,600	4,301	3,776	3,068	3,246	-	-	-	-	-	-
May	3,498	2,737	1,436	4,311	3,414	3,003	3,278	-	-	-	-	-	-
June	2,720	2,219	1,099	3,928	2,945	2,725	2,904	-	-	-	-	-	-

**Total Funds**



Cromwell District  
Fire Department Funds  
January 31, 2017

	#22		#25		#26			#27		Grand Total
	Fire Department Trust Fund	Hardship Benefit Fund	Harris Scholarship & Memorial Fund	Neto Student Benefit Fund	Memorial	Total				
Cash Due from District	\$ 34,629	\$ 63,776	\$ 31,147	\$ 5,911	\$ 31,147	\$ 5,910	\$ 31,147	\$ 5,911	\$ 129,561	
Total Assets	\$ 34,629	\$ 63,776	\$ 31,147	\$ 5,911	\$ 31,147	\$ 5,910	\$ 31,147	\$ 5,911	\$ 129,561	
Accounts Payable Due to District	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Fund Balance	34,610	63,776	31,147	5,911	31,147	5,911	37,057	135,443	135,443	
Total Liabilities & Fund Balance	\$ 34,629	\$ 63,776	\$ 31,147	\$ 5,911	\$ 31,147	\$ 5,911	\$ 37,057	\$ 135,462	\$ 135,462	
Revenue										
Interest Income	\$ 64	\$ 127	\$ 49	\$ -	\$ 49	\$ -	\$ 49	\$ -	\$ 240	
Annual Drive	-	-	-	-	-	-	-	-	-	
Annual Banquet	-	-	-	-	-	-	-	-	-	
Donations	-	-	-	-	-	-	-	-	-	
Uniforms	-	-	-	-	-	-	-	-	-	
Other Income/Transfers In	-	-	-	-	-	-	-	-	-	
Total Revenue	\$ 64	\$ 127	\$ 49	\$ -	\$ 49	\$ -	\$ 49	\$ -	\$ 240	
Expenditures										
Annual Banquet	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Annual Drive	-	-	-	-	-	-	-	-	-	
Scholarships	-	-	-	-	-	-	-	-	-	
Legal	-	-	-	-	-	-	-	-	-	
Uniforms	277	-	-	-	-	-	-	-	277	
Administrative Expense	-	-	-	-	-	-	-	-	-	
Dinner Meetings	-	-	-	197	-	-	197	-	197	
Fires/Work Details	-	-	-	-	-	-	-	-	-	
Postage	1	-	-	-	-	-	-	-	1	
Parades	-	-	-	-	-	-	-	-	-	
Training	-	-	-	-	-	-	-	-	-	
Donations	-	-	-	-	-	-	-	-	-	
Maintenance & Repairs	585	-	-	-	-	-	-	-	585	
Fire Prevention	-	-	-	-	-	-	-	-	-	
Explorers	19	-	-	-	-	-	-	-	19	
Other Expenditures/Transfers Out	-	-	-	-	-	-	-	-	-	
Capital Expenditures	-	-	-	-	-	-	-	-	-	
Total Expenditures	882	-	-	197	-	197	-	197	1,078	
Excess (Deficiency) of Revenues Over Expenditures	\$ (817)	\$ 127	\$ 49	\$ (197)	\$ (148)	\$ 37,205	\$ (148)	\$ (838)	\$ (838)	
Fund Balance Beginning	35,427	63,649	31,098	6,107	31,098	37,205	37,205	136,281	136,281	
Fund Balance Ending	\$ 34,610	\$ 63,776	\$ 31,147	\$ 5,911	\$ 31,147	\$ 37,057	\$ 37,057	\$ 135,443	\$ 135,443	

**City of Portland**  
**Equipment Reserve Fund**  
**Budget Report**  
**January 31, 2017**

Description	Fund	Project	Object	Budget		Updated		Expended		Expended		Total	Total	Balance
				Prior Yr	2017-17	Budget	Prior Yr	2017-2017	Total	Encumbered				
Major Repairs & Maintenance-Buildings	31	541	5430	18,000		18,000	-17,704	-	17,704	-	17,704	17,704	295	
Heat	31	716	5799274	20,000		20,000	19,842	-	19,842	-	19,842	19,842	158	
Scott Air Purifier / SCDA Upgrade (6 SCDA)	31	750	5710	126,000	42,000	168,000	128,351	3,841	130,192	3,841	134,033	149,402	14,538	
Vehicle-Major Repairs	31	751	5710	102,000		102,000	95,820	-	95,820	-	95,820	95,820	6,180	
Food Waste System	31	5230	5740	5,000		5,000	4,500	-	4,500	-	4,500	4,500	500	
Turn Out Gear	31	784	5740	208,500		208,500	208,715	-	208,715	-	208,715	208,715	(215)	
Vehicle Repairs	31	751	5716	400,000		400,000	401,251	-	401,251	-	401,251	401,251	(1,251)	
Vehicle Replacement	31	800	5716	40,000		40,000	42,405	-	42,405	-	42,405	42,405	(2,405)	
Frame Replacement	31	806	5740	5,000		5,000	-	-	-	-	-	-	5,000	
Reps Replacement Mch and Portable x 2 trucks	31	807	5740	55,000		55,000	54,080	-	54,080	-	54,080	54,080	910	
Reps Replacement (Tower)	31	808	5740	20,000		20,000	18,246	-	18,246	-	18,246	18,246	1,754	
Communication's Replacement (Tower)	31	815	5740	10,000		10,000	4,655	-	4,655	-	4,655	4,655	5,345	
Best Dock	31	920	5740	7,000		7,000	-	-	-	-	-	-	7,000	
Best Dock	31	922	5740	3,500		3,500	-	-	-	-	-	-	3,500	
Coast Road Water Heater	31	922	5740	54,750		54,750	-	-	-	-	-	-	54,750	
Coast Road Heating 5/2-Design	31	945	5710	600,000		600,000	812,283	-	812,283	-	812,283	812,283	(12,283)	
Coast Road Water Heater	31	951	5780	25,000		25,000	26,185	-	26,185	-	26,185	26,185	(1,185)	
Facilities Maintenance Program	31	952	5740	5,000		5,000	5,005	-	5,005	-	5,005	5,005	(803)	
Mechanics Equipment	31	953	5740	15,000		15,000	11,954	-	11,954	-	11,954	11,954	3,046	
Communication's Department Tower System	31	955	7450	8,700		8,700	11,680	-	11,680	-	11,680	11,680	(2,980)	
Reps-Fire Department Tower System	31	962	5434	12,500		12,500	9,275	-	9,275	-	9,275	9,275	3,225	
Coast Road Training Area Lighting	31	964	7450	10,000		10,000	9,941	-	9,941	-	9,941	9,941	59	
Coast St Wiring	31	985	5740	19,000		19,000	18,755	-	18,755	-	18,755	18,755	2,245	
ISC Workstations	31	701	7450	105,000		105,000	84,270	-	84,270	-	84,270	84,270	20,730	
GIS System	31	701	5740	7,170		7,170	-	-	-	-	-	-	7,170	
West Street Administration-Copier	31	817	5700	4,642		4,642	4,642	-	4,642	-	4,642	4,642	(0)	
Reps Replacement Program	31	818	5700	4,200		4,200	3,385	-	3,385	-	3,385	3,385	835	
Coast Visitor return Stair	31	819	5700	9,000		9,000	7,879	-	7,879	-	7,879	7,879	1,221	
Host Equipment	31	820	5700	3,000		3,000	-	-	-	-	-	-	3,000	
Recruitment Board	31	821	5700	3,000		3,000	2,741	-	2,741	-	2,741	2,741	259	
Mower Upgrades	31	822	5700	35,000		35,000	35,651	-	35,651	-	35,651	35,651	(651)	
Turn Out Gear	31	823	5700	9,900		9,900	4,540	-	4,540	-	4,540	4,540	1,980	
Fire Hoses	31	824	5700	13,000		13,000	11,312	-	11,312	-	11,312	11,312	1,688	
Salary Shipping	31	825	5700	1,200		1,200	-	-	-	-	-	-	1,200	
Fuel Tank	31	826	5700	2,000		2,000	-	-	-	-	-	-	2,000	
Fuel Color Printer	31	827	5700	10,000		10,000	13,380	-	13,380	-	13,380	13,380	(2,000)	
Field Computers	31	828	5700	15,000		15,000	15,424	-	15,424	-	15,424	15,424	(3,880)	
Vehicle-Major Repairs	31	828	5700	20,000		20,000	21,270	-	21,270	-	21,270	21,270	(424)	
Communication's Equipment	31	829	5700	90,000		90,000	24,305	-	24,305	-	24,305	24,305	(2,270)	
Facilities Maintenance Program	31	830	5700	2,500		2,500	2,989	-	2,989	-	2,989	2,989	25,885	
West Street Services	31	831	5700	2,500		2,500	3,752	-	3,752	-	3,752	3,752	(1,252)	
Fire Department Air Lines	31	832	5700	5,000		5,000	5,000	-	5,000	-	5,000	5,000	-	
Fire Truck Restoration	31	833	5700	5,000		5,000	3,202	-	3,202	-	3,202	3,202	1,798	
Fire Shipping	31	837	5700	10,000		10,000	6,065	-	6,065	-	6,065	6,065	3,935	
Inflatable Boat	31	850	5740	25,000		25,000	31,188	-	31,188	-	31,188	31,188	(6,188)	
Electronic Signs	31	858	5700	4,200		4,200	3,900	-	3,900	-	3,900	3,900	300	
Training Combines	31	868	5700	230,000		230,000	223,028	-	223,028	-	223,028	223,028	6,972	
New Ambulance	31	873	5700	12,000		12,000	23,354	-	23,354	-	23,354	23,354	(11,354)	
Liquid Suspension System	31			2,000		2,000	4,149	-	4,149	-	4,149	4,149	(2,149)	
Power Washer - Undertrays	31			15,000		15,000	0	-	0	-	0	0	15,000	
Facilities	31			3,500		3,500	0	-	0	-	0	0	3,500	
Blow Mower	31			3,800		3,800	0	-	0	-	0	0	3,800	
Reps	31			2,000		2,000	0	-	0	-	0	0	2,000	
Repsco Maintenance	31	751	5710	40,000		40,000	38,824	-	38,824	-	38,824	38,824	1,176	
Major Apparatus Repairs	31	780	5740	8,800		8,800	6,748	-	6,748	-	6,748	6,748	2,052	
LED-Replacement x 4 at 52200	31	784	5740	30,000	15,000	45,000	26,514	6,180	32,695	6,180	38,875	38,875	(18,798)	
Turn out Gear Replacement	31	784	5740	4,500		4,500	1,759	-	1,759	-	1,759	1,759	2,741	
Hot water heating tank (Coast Rd)	31	922	5740	4,000	4,000	8,000	4,875	3,076	7,951	3,076	10,027	10,027	3,125	
Fire hose replacement	31	922	5740	4,000		4,000	6,108	-	6,108	-	6,108	6,108	2,108	
LEDon Windows 7 program (XP-upgrade) 7x option	31	953	5740	65,000		65,000	61,308	-	61,308	-	61,308	61,308	3,692	
CAD Upgrade	31	953	7450	25,000		25,000	-	-	-	-	-	-	25,000	
Gas meters TCS	31	902	5740	2,500		2,500	2,464	-	2,464	-	2,464	2,464	36	
Canon Printer (50% Genoa Fund, 50% Water)	31	802	5740	2,500		2,500	4,343	-	4,343	-	4,343	4,343	(279)	
New Sewer & Infrastructure (50% Can, 50% Water)	31	753	5740	4,865		4,865	8,650	-	8,650	-	8,650	8,650	-	
New Sewer & Infra, Infrastructure (50% Can, 50% Water)	31	753	5740	4,865		4,865	4,250	-	4,250	-	4,250	4,250	4,250	
Annual computer replacement (50% GF, 50% W)	31	702	5740	2,500		2,500	2,493	-	2,493	-	2,493	2,493	7	
Marriott Office Renovation (50% GF, 50% Water)	31	702	5740	1,000		1,000	-	-	-	-	-	-	1,000	
Court Street - Rebuild Lobby HVAC Vent	31	943	5740	-	6,000	6,000	-	2,933	2,933	2,933	2,933	2,933	3,067	
Court Street - Rebuild Lobby HVAC Vent	31	943	5740	-	2,619	2,619	-	5,400	5,400	5,400	5,400	5,400	26	
Printer Firewall (Computer Services)	31	785	5740	-	5,915	5,915	-	-	-	-	-	-	5,915	
RedUX Inspection System (FAC)	31	785	5740	-	50,000	50,000	-	-	-	-	-	-	50,000	
Coast Road Repor Replacement	31	841	5430	-	-	-	-	-	-	-	-	-	50,000	
<b>Total</b>				<b>2,748,727</b>	<b>125,534</b>	<b>2,874,261</b>	<b>2,831,877</b>	<b>21,090</b>	<b>2,810,787</b>	<b>21,090</b>	<b>2,831,877</b>	<b>2,831,877</b>	<b>244,521</b>	

Note - Need to close completed projects.

**City of Fairfax**  
**Water Capital Fund**  
**Budget Report**  
**January 31, 2017**

Description	Fund	Project	Object	Appropriations		Expenditures		Total	Encumbered	Balance
				Prior Years	2016-2017	Prior Years	2016-2017			
Well #4 Permits & Fees	35	603	7130	3,208		3,208		3,208		0
Well #4	35	603	7280	1,850,989		1,850,989		1,508,247		314,742
Emergency/Response Plan	35	702	7280	-		-		-		-
Bathin rtrk-Connector Upgrade	35	703	7280	-		-		-		-
Garage Roof & Siding	35	737	7310	119,000		27,613		27,613		91,387
Recreation Walls	35	738	5719	25,000		68,634		68,634		25,000
Software/Computers	35	741	5730	15,217		4,835		4,835		10,442
Leak Detection Equipment	35	776	5740	5,000		-		-		5,000
Micro Tech Locator	35	777	5740	3,000		1,734		1,734		1,266
EZ Route Upgrade	35	778	5740	20,000		19,283		19,283		737
Well #2 Inspection & Repairs	35	786	5735	44,000		42,650		42,650		1,350
Large Water Testing	35	787	5720	4,000		-		-		4,000
Boardwood Circle-9/29/2009	35	794	7310	35,000		27,632		27,632		7,368
Generator Batteries	35	816	5740	8,000		10,000		10,000		714
Scag Mower	35	856	5720	10,000		175,000		175,000		(165,000)
Mowers	35	904	5720	8,000		193,544		193,544		(185,544)
Milcroft Office 2010	35	909	7100	8,000		7,616		7,616		384
Hydrex Taps-9/15/2009	35	911	5722	2,500		1,782		1,782		718
Water System Lead Base-9/16/2009	35	912	5730	23,785		25,616		25,616		(1,831)
Emergency Lighting Maintenance Vehicles	35	926	5710	3,300		4,414		4,414		(1,114)
Vacuum	35	928	5740	17,000		13,865		13,865		3,135
Lap-Top Computers	35	927	5740	4,700		4,851		4,851		48
Motor Randoer Vehicle	35	928	5710	32,000		31,207		31,207		793
Hydrons	35	929	5722	45,000		31,099		31,099		13,901
Chemical Storage Tank	35	932	5740	1,900		1,809		1,809		91
Well #2 Reserve	35	934	5806	30,300		28,006		28,006		2,294
Gas Saw	35	935	5740	2,800		2,758		2,758		42
Leak Detection & Water Audit	35	937	5720	20,000		15,000		15,000		5,000
Major Repairs	35	940	5430	16,700		18,631		18,631		(1,931)
Water Division Safety Upgrade	35	944	5740	10,000		10,217		10,217		(217)
New Lema	35	957	7310	250,000		205,570		205,570		44,430
Veal Arizona	35	958	5740	3,000		2,400		2,400		600
Water Division Maintenance Facility	35	959	5719	800,000		834,757		834,757		(34,757)
Backhoe Repairs	35	960	5420	11,000		10,953		10,953		47
Water Division Operations Manual	35	961	7269	5,000		3,223		3,223		1,777
Chem Feed Transfer Switch	35	935	5700	40,000		-		-		40,000
Computer Upgrade	35	936	5700	10,000		3,464		3,464		6,536
Internal Billing/Payment System	35	938	5730	35,000		35,000		35,000		0
Well #1 Repairs	35	755	7310	15,000		-		-		15,000
Well #2 Pump	35	969	5700	8,000		-		-		8,000
Well #2 Redevelopment	35	970	5700	18,000		-		-		18,000
Engineering-Backup Connector	35	971	5700	20,000		14,405		14,405		5,595
Dump Truck	35	904	5720	70,000		62,812		62,812		7,188
Hydrants	35	934	5720	30,000		69,616		69,616		(39,616)
Demolition-Hooks Hill Garage	35	939	5722	20,000		17,354		17,354		27,646
MUNIS Citizen Self-Service System	35	35		10,000		-		-		10,000
Evergreen Booster Upgrade	35	4,000		4,000		3,195		3,195		805
Water Pump Motor Starter Replacement Services	35	20,000		20,000		-		-		20,000
Water System Remote Data Collection System	35	10,000		10,000		-		-		10,000
Replacement of Well Pump Motor	35	20,000		20,000		-		-		20,000
Well Field Generator Replacement	35	743	5740	250,000		4,300		4,300		245,700
New stairs & handrail @ Water Garage	35	959	5775	15,000		15,000		15,000		0
Botchek Track Ladder	35	720a	5710	54,000		53,536		53,536		464
Kohler 50 kw generator for Water Garage	35	743	5740	24,000		24,000		24,000		0
Leak Detection Survey	35	937	5720	18,000		2,566		2,566		15,434
Valve Box replacement (Cochitola Parking)	35	940	5430	40,000		4,065		4,065		35,935
Canon Printer (50% GF, 50% Water)	35	775	5740	4,085		4,343		4,343		(258)
New Server & Infrastructure (50% GF- 50% WH)	35	827	5700	8,690		8,690		8,690		0
New Server & Infract. Install/Warranty (50% GF- 50% WH)	35	827	5700	4,250		4,250		4,250		0
Annual computer replacement (50% GF, 50% WH)	35	827	5700	2,500		691		691		1,809
Microsoft Official Licensee (50% GF, 50% WH)	35	909	7100	1,000		-		-		1,000
Distribution Study	35	721	7280	38,500		35,500		35,500		3,000
Welder Vibrating Rammer	35	935	5740	2,500		2,500		2,500		0
Formet Forward	35	935	5700	2,819		2,819		2,819		0
Water Main Replacement Project				4,593,434		3,477,153		3,477,153		1,116,281
<b>Total Water Capital Fund</b>				<b>98,818</b>	<b>4,593,434</b>	<b>3,477,153</b>	<b>544,241</b>	<b>4,021,394</b>	<b>12,171</b>	<b>569,123</b>

Note - Need to close completed projects.

DRAFT

DRAFT