

Cromwell Fire District

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FIRE DISTRICT OFFICE
WATER DIVISION

FIRE DEPARTMENT
FIRE MARSHAL'S OFFICE

SPECIAL BOARD OF COMMISSIONERS' MEETING

Fire and Water Divisions

Tuesday, May 17, 2016

7:00 PM

Coles Road Firehouse

105 Coles Road

Cromwell, CT

The Commissioners of the Cromwell Fire District held their monthly Board of Commissioners' Meeting on Tuesday, May 17, 2016, at 7:00 PM, at the Coles Road Firehouse, 105 Coles Road, Cromwell, CT to discuss and act upon Fire and Water Division business. It was considered a Special meeting as it was unclear if the meeting would begin at its 7:00 PM regular time due to a District budget meeting being held at 6:30 PM the same night.

Commissioners Frank Seidl (President), Craig Murphy, Julius Neto, David Colligan, James Bellamo, Charles Epstein, Johnathon Hamlin, Mark Langton and Donald Swanson attended. Also attending were: Operations Director S. William Jarzavek, Bob Davis and Michael Alibrio from Premier Accounting, Communications Manager Rick Andersen, Acting Fire Chief Michael Salonia, Assistant Fire Chief Thomas Duff, Assistant Fire Chief EMS William Clare and Town Liaison Samantha Slade.

The meeting was called to order at 7:00 PM by President Seidl. The Pledge of Allegiance was led by President Seidl. A moment of silence was observed for former Fire Chief Scott Career of Portland.

APPROVAL OF AGENDA

A motion was made by Commissioner Neto, seconded by Commissioner Bellamo and unanimously approved to accept the agenda as submitted with the following changes: after Item XI. Public Comment, an Item XII. will be added as Executive Session – Personnel Matter and a Strategy Session for FY '17.

PUBLIC COMMENT

Nicole LaTerra, 13 Hicksville Road, Cromwell, had a comment. She discussed the voting of Board Committee minutes that is done at the Board meetings. The public does not have access to those Committee minutes that are being voted on. It was noted that the Committee minutes being voted on are attached to the meeting packets that are available to the public at every Board meeting. Currently Committee minutes are not available online, only the Board of Commissioners' meeting minutes are published online.

APPROVAL OF THE BOARD OF COMMISSIONERS' MEETING MINUTES OF
APRIL 19, 2016

A motion was made by Commissioner Neto, seconded by Commissioner Hamlin and unanimously approved to accept the Board of Commissioners' Meeting minutes of April 19, 2016, as submitted.

APPROVAL OF THE SPECIAL BOARD OF COMMISSIONERS' MEETING MINUTES OF
MAY 10, 2016

A motion was made by Commissioner Neto, seconded by Commissioner Colligan and unanimously approved to accept the minutes of the Special Board of Commissioners' Meeting of May 10, 2016, as submitted.

APPROVAL OF THE SPECIAL DISTRICT MEETING MINUTES OF
MAY 10, 2016

A motion was made by Commissioner Neto, seconded by Commissioner Swanson and unanimously approved to accept the minutes of the Special District Meeting with the following correction for a typographical error showing an appropriation of \$1,800,000; not \$1,800 located in paragraph 1, line 4.

READING OF COMMUNICATIONS & WRITTEN APPEALS TO THE BOARD

There were no communications or appeals to report.

REPORTS OF THE STAFF

- A. Executive Director. The Executive Director's Report for April had been previously distributed and reviewed. A copy is attached to the minutes on file in the Fire District Office.

A motion was made by Commissioner Swanson, seconded by Commissioner Neto and unanimously approved to accept the Executive Director's Report for April 2016 as submitted.

- B. Financial Report/Treasurer's Report. The Financial Report/Treasurer's Report for April had been previously distributed and reviewed. A copy is attached to the minutes on file in the Fire District Office.

A motion was made by Commissioner Neto, seconded by Commissioner Murphy and unanimously approved to accept the Financial Report/Treasurer's Report for April 2016 as submitted.

- C. Fire Department Chief. The Chief's Report for April had been previously distributed and reviewed. A copy is attached to the minutes on file in the Fire District Office. Acting Chief Salonia explained the current issues with the turbo with Ladder 3. Commissioner Neto explained issues his company is having with vehicles by Cummings. He reported that Cummings has admitted to producing a flawed system. It was noted that the emissions causes the turbo to fail and other issues, but it is all related to the turbo.

A motion was made by Commissioner Neto, seconded by Commissioner Epstein and unanimously approved to accept the Chief's Report for April 2016 as submitted.

- D. Fire Marshal. The Fire Marshal's Report for April had been previously distributed and reviewed. A copy is attached to the minutes on file in the Fire District Office. The Commissioners were missing pages that are normally included in the Fire Marshal's Report.

They asked that the Executive Director follow up to have that data available at the next meeting.

A motion was made by Commissioner Colligan, seconded by Commissioner Hamlin and unanimously approved to accept the Fire Marshal's Report for April 2016 as submitted with the additional data requested for the next meeting.

- E. Water Operations. The Operations Report for April had been previously distributed and reviewed. A copy is attached to the minutes on file in the Fire District Office.
A motion was made by Commissioner Neto, seconded by Commissioner Epstein and unanimously approved to accept the Operations Report for April 2016 as submitted.
- F. Communications Report. The Communications Report for April had been previously distributed and reviewed. A copy is attached to the minutes on file in the Fire District Office.

A motion was made by Commissioner Swanson, seconded by Commissioner Hamlin and unanimously approved to accept the Communications Report for April 2016 as submitted.

REPORTS OF THE STANDING COMMITTEES

- A. District Operations. A meeting was held on May 10, 2016. Minutes had been previously distributed and reviewed. A copy is attached to the minutes on file in the Fire District Office.

A motion was made by Commissioner Hamlin, seconded by Commissioner Neto and unanimously approved to accept the meeting minutes of the District Operations Committee meeting of May 10, 2016, as submitted.

- B. Executive Committee. A Special Executive Committee Meeting was held on April 19, 2016. Minutes had been previously distributed and reviewed. A copy is attached to the minutes on file in the Fire District Office.

A motion was made by Commissioner Neto, seconded by Commissioner Hamlin and unanimously approved to accept the minutes from the Executive Committee Meeting of April 19, 2016, as submitted.

- C. Fire Operations Committee. A meeting was held on May 4, 2016. The minutes were not available for review.

A motion was made by Commissioner Epstein, seconded by Commissioner Neto and unanimously approved to table the approval of the May 4, 2016, Fire Operations Committee Meeting minutes to the next Board of Commissioners' Meeting.

- D. Pension Committee. A meeting is scheduled for June.

- E. Personnel Committee Meeting. A meeting was held on April 28, 2016. Minutes had been previously distributed and reviewed. A copy is attached to the minutes on file in the Fire District Office.

A motion was made by Commissioner Neto, seconded by Commissioner Hamlin and unanimously approved to accept the Personnel Committee Meeting minutes of April 28, 2016, as submitted.

BOARD APPOINTMENTS

There were no appointments to report.

CONSIDERATION OF OLD BUSINESS

A. Report of the Town Council Liaison. Ms. Samantha Slade gave an update on Town Council business. She reported that the parking lot at Town Hall will be updated. They will be adding additional parking to the front of the building. It will be used by the employees at Town Hall. Approximately 16 additional spaces are being added. She also reported that a splash pad is being installed at Watrous Park. It should be completed by the summer. Park benches will be added around it. There will be some type of fencing installed to protect the area. There were a number of Commission appointments at the last meeting. Ms. Slade reported that they are many new appointments on all Commissions. Cromwell vs. teachers 5K is scheduled for this weekend, May 21, 2016. She mentioned the event so that EMS staff are aware of the event, and are usually present for those things. The Town Council's monthly business visits will be held tomorrow. May 27 is the Cromwell Merchant's Association's Car Show. There was a question about the status of the dog park. Councilwoman Slade reported that there are some issues with erosion. They are growing grass there now, but they are cautious about opening it too soon.

B. Reports of the Special Committees

1. Public Safety Tower Committee. A meeting is scheduled for June.
2. Building Committee. A meeting was scheduled for May 3, 2016, but there was no quorum.
3. Safety Committee. A meeting was held on April 26, 2016. Minutes were signed by the Committee Chair for distribution and review.

A motion was made by Commissioner Colligan, seconded by Commissioner Neto and unanimously approved to table the Safety Committee meeting minutes of April 26, 2016, until the next Board of Commissioners' meeting.

NEW BUSINESS

- A. Commissioners' Comments. There were no comments to report.
- B. Budgetary Adjustments. There were no adjustments to report.
- C. Approval of Contracts/Contractors. There were no contracts or contractors to report.

PUBLIC COMMENT

There were no public comments to report.

EXECUTIVE SESSION

- A. Personnel Matter Strategy Session for FY '17. A motion was made by Commissioner Neto, seconded by Commissioner Colligan and unanimously approved to adjourn the Board of Commissioners' meeting at 7:25 PM, and enter into Executive Session.

A motion was made by Commissioner Neto, seconded by Commissioner Colligan and unanimously approved to adjourn Executive Session at 8:37 PM.

A motion was made by Commissioner Swanson, seconded by Commissioner Epstein and unanimously approved to have the President and Vice President of the Board of Commissioners engage the Executive Director in contract negotiations.

ADJOURNMENT

A motion was made by Commissioner Neto, seconded by Commissioner Colligan and unanimously approved to adjourn the meeting at 8:39 PM.

ATTEST:

Nancy Deegan
Recording Secretary
6-13-16

Julius Neto, Secretary